



**RAMANUJAN COLLEGE**  
**Accredited Grade 'A' by NAAC**  
**(University of Delhi)**  
**Kalkaji, New Delhi-110019**  
**Ph-26430192, Fax-2641826**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Minutes**

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 14<sup>th</sup> April, 2016 in the Media Lab of the College at 1:30 p.m. to discuss the following agenda.

1. Confirmation of the minutes of the last meeting.
2. Presentation and discussion of NAAC Report.
3. Report of award modalities sub-committee.
4. Preparation of AQAR (Annual Quality Assurance Report)
5. Report on Seminars/workshops organized by the College
6. Discussion on suggestions received from students

The following members attended the meeting.

1. Dr. S. P Aggarwal, Principal
2. Mr. Krishnamurthy
3. Prof. Reetesh Singh
4. Prof. Shobha Bagai
5. Mr. Kedar Kaushik
6. Dr. T.K. Mishra
7. Dr. Sumit Nagpal
8. Dr. Vibhash Kumar
9. Dr. Ashish Shukla
10. Dr. Nikhil Rajput
11. Mr. S. K. Gupta
12. Dr. Nirmalya Samanta
13. Dr. K. Latha, Director

The following decisions were taken:

1. The minutes of the meeting held on 11-01-2016 which were circulated beforehand were unanimously approved by the members.
2. The Principal formally informed the members that the College had been awarded an A grade (3.09) by the NAAC. He congratulated all the IQAC members. He shared his experiences of the interaction he had with the Peer NAAC Team. He thanked the Committee members for their invaluable guidance

- and overall support. A few video clippings of the visit of the NAAC Peer Team including the Chairperson's appreciative and encouraging remarks about the commendable achievements of the College in the Exit Meeting was shown to the members.
3. The Report of the NAAC Peer Team was presented for discussion. The Principal drew the attention of the members to the suggestions in the Peer Team Report regarding the strengths and challenges of the College. As suggested by the NAAC Peer Team the need of ICT usage and E-Resources by the teachers of the college was discussed. It was pointed out that ICT usage depends on the subject being taught. The use of the MOODLE platform as an aid to class room teaching was suggested. The ICT infra structure in college could also be used to take online assignments of students. The members requested the Principal to put together comprehensive plans for proper ICT implementation in the college.
  4. The Principal also informed the members regarding the status of new building under construction. The first phase of the building will be ready by July 2017. In the upcoming session, there will be a need of 8 ports cabins, for the construction of which tenders have already been filed.
  5. The sub-committee constituted to formulate the modalities of Ramanujan College Awards was requested to submit their report in the next IQAC meeting.
  6. The Principal updated the IQAC members of the status of Deen Dayal Upadhyay Centre for Knowledge Acquisition and up gradation of Skilled Human Activities and Livelihood (KAUSHAL). Two BA Voc courses namely (i) Software Development and (ii) Banking will be started in the up-coming academic session.
  7. It was also being decided that the IQAC will conduct at least three meetings in a year, most probably in January, April, and August.
  8. Dr. K. Latha, Director informed that the IQAC will bring out a newsletter. An IQAC Newsletter sub committee was formed consisting of the following members:
    - Dr. Sumit Nagpal, Assistant Professor, Department of Mathematics
    - Dr. Aparajita Mazumdar, Assistant Professor, Department of Political Science
    - Ms. Shruti Jain, Assistant Professor, Department of English.
  9. Dr. K. Latha, informed that it is mandatory to send the Annual Quality assurance Report (AQR) to NAAC every academic year after the year of accreditation.
  10. The Principal requested Prof. Shobha Bagai to kindly review the work in progress of the 5 Star innovation projects awarded to the college and give her valuable comments and suggestions to further improve/ enhance the work.

11. Dr. K. Latha informed that 2 national and 2 international conferences were held in March and April. These were conducted by Departments of Psychology, English, Computer Science, Statistics and Centre for Ethics and Values. Of these, three of the conferences were UGC sponsored. Prof. Reetesh Singh suggested to collaborate with publication houses like SAGE, Springer and other reputed agencies for publishing of the papers presented in these conferences.

The meeting concluded with the vote of thanks to the chair.

**Dr. K. Latha**