



RAMANUJAN COLLEGE

(University of Delhi)

Kalkaji, New Delhi-110019

Ph. No. 26430192, Fax No. 26421826

Date: 11/04/2019

All 3rd year students who have taken the Laptops from the college are required to submit the same back to the college. The Laptop should be properly checked before returning and please consider the below mention points before finally submitting the laptop back to the college.

Points to remember before returning of Laptops from 3rd years students:

- 1) Your Laptop should have operating system (Windows or Ubuntu).
- 2) Bring your laptop with box provided by the college.
- 3) Delete your data from laptop and remove all administrative passwords.
- 4) Laptop and Laptop charger should be in working/good condition, if any problem then gets it repaired from market. (Only from HP service center).
- 5) Rs. 50/- per day will be charged as fine on non-return of laptops on below mention days.
- 6) Your Admit card will be issued only after returning of Laptops.
- 7) The students should carry their college ID card at the time of return of the laptops.

Sr. No.	Course	Date	Time	Venue
1	Stats(H) & Maths (H) 3 rd year	12/04/2019 (Friday)	02:00 pm to 04:00 pm	Server room New Building (G02)
2	B.Voc (Soft. Development) & B.Voc (Banking) 3 rd Year	15/04/2019 (Monday)	02:00 pm to 04:00 pm	Server room New Building (G02)
3	Computer Science & BMS 3 rd Year	16/04/2019 (Tuesday)	02:00 pm to 04:00 pm	Server room New Building (G02)

Narender Kumar
(Sr. Technical Assistant Computer)

Principal
(Ramanujan College)