

Notice

All students are hereby informed that any student whose paper code is incorrect must visit the dealing window and submit their application. This is to ensure that no student's subject code remains wrong.

Please note: If any student has entered an incorrect unique paper code, the College shall not be held liable in any way regarding the result of that student.

The last date to fill out the application is 21 April 2026.

To,
The Principal
Ramanujan College
University of Delhi
Kalkaji, New Delhi – 110019

Subject: Request for correction in examination form due to incorrect subject / paper code

Respected Sir/Madam,

I am a student of this college studying in _____ (Semester/Year). I would like to bring to your kind notice that I have accidentally filled incorrect subjects / paper codes in my examination form for the upcoming semester end examinations.

My details are as follows:

- **Name:** _____
- **College Roll No.:** _____
- **University Roll No.:** _____
- **Enronment No.:** _____

Incorrect subjects / paper codes filed (wrong entries):

Subject Name	Paper Code
1. _____	_____
2. _____	_____

Correct subjects / paper codes (as per ERP / college records):

Subject Name	Paper Code
1. _____	_____
2. _____	_____

I sincerely request you to kindly allow the necessary correction in my examination form. I shall be highly obliged for your kind consideration. I apologize for the inconvenience caused and assure you that such an error will not be repeated in the future.

Thanking you,

Yours sincerely,

(Signature)

Name: _____

Course: _____

Year / Semester: _____

Mobile No.: _____

Date: _____