



Ramanujan College

Student Registration Form for Internship/Apprenticeship Program (Academic Year 2024-25)

1. Personal Information

Full Name: _____

Student ID: _____

Department: _____

Year/Semester: [III] [IV] [V] [VI] [VII] [VIII] (circle the applicable one)

Phone Number: _____

Email Address: _____

2. Internship/Apprenticeship Information

Type of Internship:

- Internship (external organization)
- PRCIS (Internal internship at Ramanujan College)
- IAPC (Within College)
- IAPC (Outside College)
- Articleship (Professional Courses)

Internship Company/Organization: _____

Position/Title: _____

Internship Start Date: _____

Internship End Date: _____

Stipend (if applicable): _____

(Attach stipend proof if required)

3. Eligibility Criteria Confirmation

Please confirm that you meet the following eligibility criteria by checking each box:

- I am a bonafide student in Semester III/IV/V/VI/VII/VIII.
 - I have no "Essential Repeat" in any previous semester.
 - My SGPA is 6.5 or higher in all previous semesters.
 - The internship/apprenticeship is not in a family-owned business.
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4. Documents Submission

Please attach the following required documents:

- Official Offer Letter from the host organization
 - Marksheets from all previous semesters (latest available)
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5. Post-Internship Submission

Upon completion of the internship/apprenticeship, I agree to submit the following documents within 15 days:

- Completion/Experience Letter issued by the host organization
- Internship Report with detailed information about my experience
- Letter of Recommendation from the employer (if received)
- Stipend Proof (if applicable), such as a bank statement or stipend slip

I Agree

6. Attendance Benefit Categories

Choose the category that applies to your internship based on the provided guidelines:

- Category A (100%):** Publicly listed companies, Big 4/Big 3 firms, Vice-Chancellor's Internship, etc.
 - Category B (80%):** Work-from-office internships with stipend of ₹10,000+ (Management, Science, Commerce), ₹8,000+ (Arts)
 - Category C (60%):** Work-from-office internships with stipend between ₹5,000 - ₹10,000
 - Category D (40%):** Work-from-home internships, start-ups, etc.
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7. Declaration

I hereby declare that all information provided is accurate to the best of my knowledge. I understand that providing false information will result in disciplinary action.

Signature of Student: _____

Date: _____

8. Approval Authorities

1. **Dealing Assistant**

Signature:

Date:

3. **P&C Development Cell**

Signature:

Date:

2. **Teacher In Charge (TIC),
Department of**

Signature:

Date:

4. **Principal, Ramanujan College**

Signature:

Date