

## Curriculum Vitae

**Name** : Vinita Thakur

**Designation** : Semi-Professional Assistant

**Department** : Library

**Qualification** : M.L.I.Sc./B.Com.



### Key Responsibilities:

- Cataloguing
- Help in acquisition
- Managing e-resources (N-LIST & DULS)
- Managing rare books
- Looking after faculty Lounge
- Perform other duties assigned time to time by the librarian