

# Curriculum Vitae

**Name** : Sachin Kumar  
**Designation** : Library Attendant  
**Department** : Library  
**Qualification** : C. Lib./B.Com.



## Key Responsibilities:

- To acquaint the students with the rules and regulations of the Library and in searching library resources
- Guiding faculty members in searching library material
- Maintaining all library notice boards with latest and updated information
- Perform other duties assigned time to time by the librarian