

RAMANUJAN COLLEGE

Accredited Grade 'A++(3.71)' by NAAC
(University of Delhi)
C.R. Park Main Road, Block H,
Kalkaji, New Delhi-110 019
ISO 9001:2008 Certified Organisation



रामानुजन महाविद्यालय

नैक द्वारा मान्यता प्राप्त ग्रेड ए++(३.७१)
(दिल्ली विश्वविद्यालय)
सी आर पार्क, मुख्य सड़क, ब्लॉक एच,
कालकाजी, नई दिल्ली- ११००१९
आई एस ओ ९००१:२००८ प्रमाणित संगठन

PROCEDURE TO MAKE A CHANGE IN THE OPTIONAL PAPERS (DSE/ GE/ SEC) **IN FIFTH SEMESTER (2022-23)**

Dear Student of 5th Semester

The classes of 5th Semester of the Academic Session 2022-23 have already commenced from 25th July 2022. If any student wishes to make a final change in the optional paper selected by him/ her, then he/ she can mail the same in the format stated in the Annexure by **Friday, 29th July 2022 till 5 PM** at timetable@ramanujan.du.ac.in

The change will be allowed provided there are seats available in the optional paper.


प्रोफेसर, प्रमुख / Professor-Principal
रामानुजन कॉलेज / Ramanujan College
दिल्ली विश्वविद्यालय / University of Delhi
कालकाजी, नई दिल्ली-110019 / Kalkaji, New Delhi-110019

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ANNEXURE

Subject of the Mail: Request for change (Name of the student and College Roll Number)

Body of the Mail:

To
The Principal
Ramanujan College
University of Delhi

Dear Sir

I am (NAME) student of COURSE (SEMESTER) have selected the following paper in the google form:

NAME OF THE PAPER SELECTED IN GOOGLE FORM

I would like to change the paper and want the following paper:

NAME OF THE NEW PAPER

State the reason for changing the paper

I am aware that my request will be approved provided there are seats available in the new optional paper selected by me.

Regards

Name of the Student
Course
College Roll No
Mobile Number