



**RAMANUJAN COLLEGE**  
**University of Delhi**  
**Accredited Grade 'A' by NAAC**  
**Kalkaji, New Delhi-110019**

**NOTICE FOR PMSSS STUDENTS**

The following students are required to carry out the following two tasks:

- Updating the Student Portal on the College Website (compulsory for all students): See **Annexure I**
- Selection of AECC/ GE (Not applicable for students of B.Com., BMS, B.Voc. Banking Operations and B.Voc. Software Development): See **Annexure II**

Please carry out this exercise by **25 November 2021**.

Form Number	Course	Student Name	College Roll Number
2021319268	B.A. (Hons.) English	VISHAKA SHARMA	20213657
2021276712	B.A. (Hons.) Political Science	KHUSHI	20213868
2021320982	B.Com. Sec-B	AAISHWARDHAN SHARMA	20212619
2021192857	B.A. (H) Philosophy	IFRA AIJAZ ZARGAR	20211853
2021114999	B.Voc. Banking Operations	MOHAMMAD	20212845

  
**Prof. S. P. Aggarwal**  
रामानुजन कॉलेज / Ramanujan College  
दिल्ली विश्वविद्यालय / University of Delhi  
कालकाजी, नई दिल्ली-110019 / Kalkaji, New Delhi-110019

## ANNEXURE I

### Step-1:

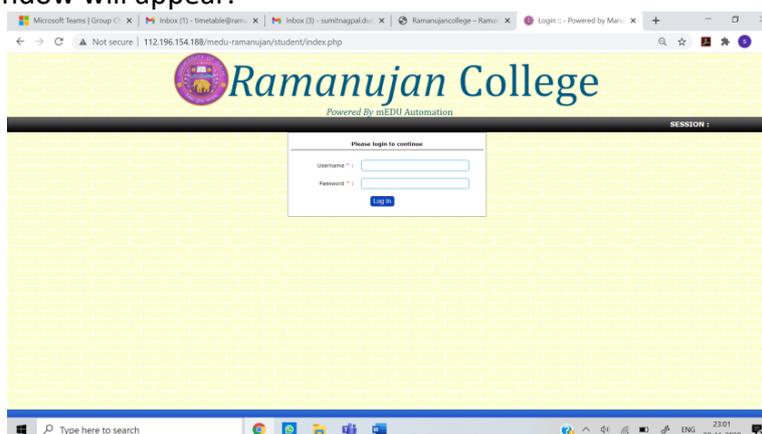
Go to [www.ramanujancollege.ac.in](http://www.ramanujancollege.ac.in)

Click on the link "Student login" as indicated below:



### Step-2:

The following window will appear:



Your Username is **University Form Number (Ten-digit)**

Your password is **welcome123**

### Step-3:

The following window will appear.

University Reg. No. (Student Reg. No.) (Filled by office)	Stream (Filled by office)	Department (Filled by office)	Course (Filled by office)
Form No. (Filled by office)	College Roll No. (Filled by office)	University Roll No. (Filled by office)	Enrollment No. (Filled by office)
Date of Application (Filled by office)	Course Fee (Filled by office)	Co-OP (Filled by office)	Blood Group
Year Name (Filled by office)	Password	Email	Mobile Number
Student Full Name *	Student Full Name (F2)	Date of Birth *	Adhaar No. *
<b>Guardian's / Parent's Details</b>			
Father Name *	Father Occupation *	Mother Name	Mother Occupation *
Guardian's / Parent's Contact No. 1 *	Guardian's / Parent's Email Id (1)	Guardian's / Parent's Contact No. 2	Guardian's / Parent's Email Id (2)
Guardian's / Parent's Office Address *	Mother Office Address	Parent's Total Annual Income	
Religion *	Student Category (Filled by office)	Admission Category (Filled by office)	Quota (Filled by office)
Student Undertaking (Filled by office)	Undertaking Regarding (Filled by office)	Occupation (Filled by office)	None

➤ Fill all the details with are marked by asterisk (\*)

- Leave the columns wherever it is written that “filled by office”
- Feed all the information correctly and carefully.
- Upload your passport size photograph, signature and 12<sup>th</sup> Marksheet in the JPG Format only.
- Some of the fields are non-editable.
- **While filling the form if any pop-up window appears for fee payment (or any advertisement or promotion), kindly close that window immediately. No payment needs to be made during this procedure.**

#### Step-4:

Click on this box and then the update tab.

The screenshot shows the Ramanujan College student admission portal. The form includes sections for 'Academic Details' and 'Academic Subjects Details (12 th)'. At the bottom of the form, there is a checkbox labeled 'I AM NOT A ROBOT' which is circled in red. Below the checkbox are 'Update' and 'Close' buttons. The browser's taskbar at the bottom shows the time as 22:50 on 20-11-2020.

If you face any technical problem while updating the information on the portal, please mail at [timetable@ramanujan.du.ac.in](mailto:timetable@ramanujan.du.ac.in)

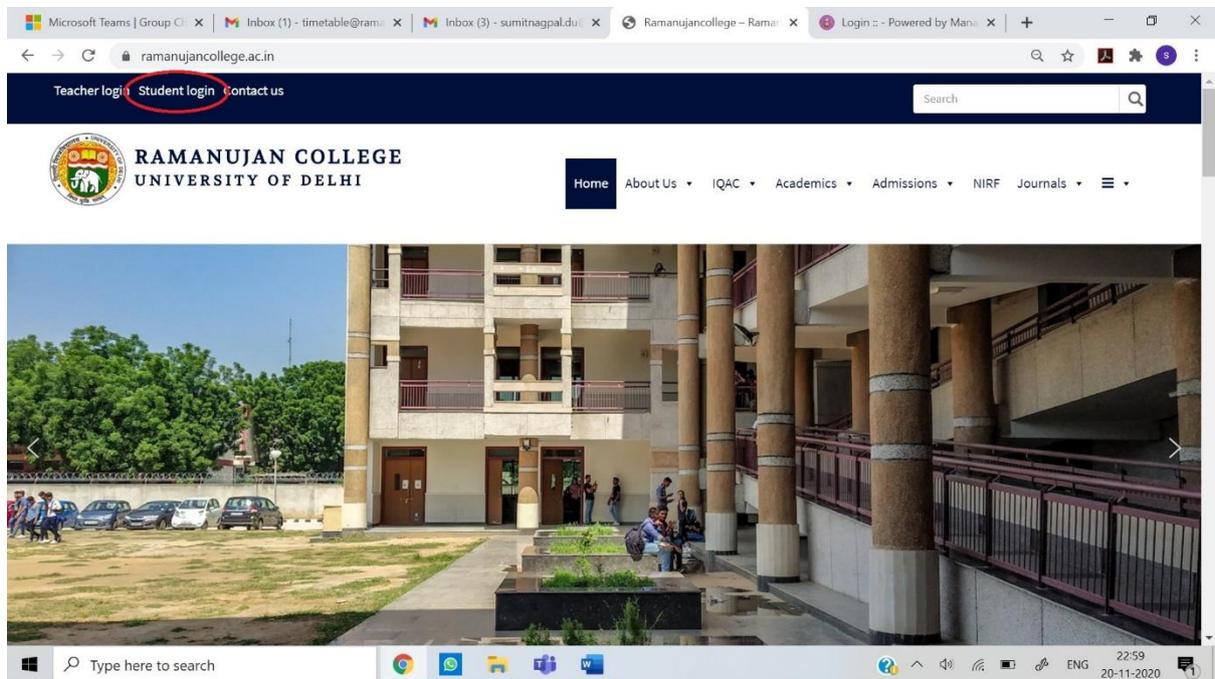
**Note: You can also change the password of your portal by clicking on miscellaneous and then change password. But kindly remember your new password.**

## ANNEXURE II

### Step-1:

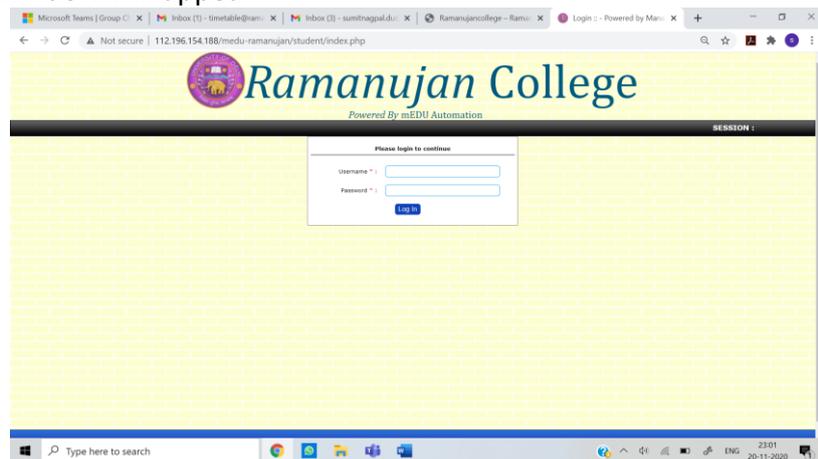
Go to [www.ramanujancollege.ac.in](http://www.ramanujancollege.ac.in)

Click on the link "Student login" as indicated below:



### Step-2:

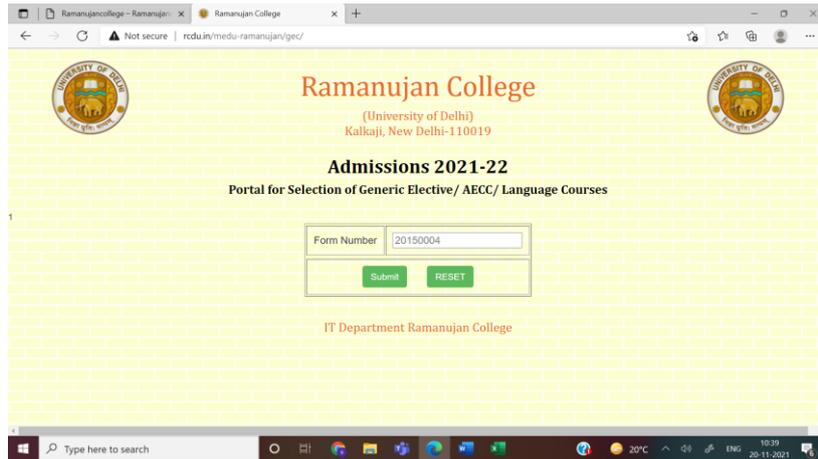
The following window will appear:



Login into your student portal.

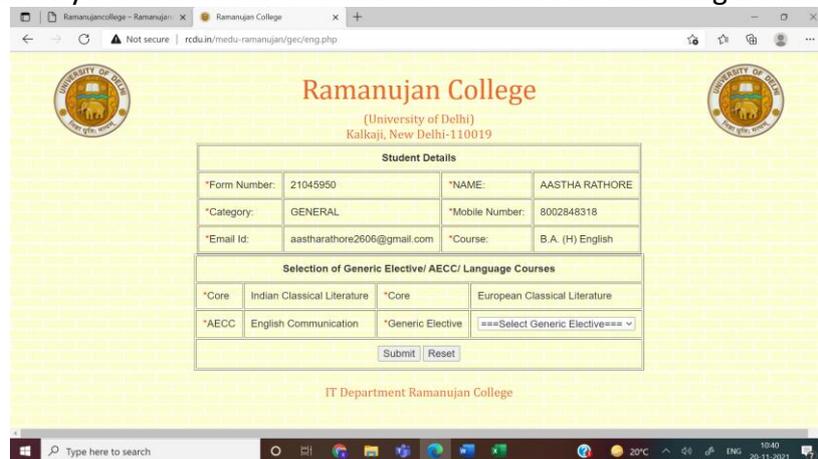
### Step-3:

Go to Generic Elective Tab and click on Generic Elective. The following screen will appear:



**Step-4:**

Type your University Form Number and click on Submit. The following window will appear:



**Step-5:**

Read the FAQs regarding AECC and GE carefully at the link:

<https://ramanujancollege.ac.in/academics/students/time-table/>

and then select your Generic elective/ AECC paper (if any) **only once and final**. Then click on submit.

In case of any query or clarification, please mail at [timetable@ramanujan.du.ac.in](mailto:timetable@ramanujan.du.ac.in)