

रामानुजन महाविद्यालय

नैक द्वारा मान्यता प्राप्त ग्रेड ए++(३. ७१)

दिल्ली विश्वविद्यालय

सी आर पार्क, मुख्य सङ्क, लॉक एच,

कालकाजी, नई दिल्ली-११००१९, भारत

आई. एस. ओ, ९००१२००८ प्रमाणित संगठन



RAMANUJAN COLLEGE

Accredited Grade 'A++(3.71)' by NAAC

University of Delhi

C.R. Park Main Road, Block H

Kalkaji, New Delhi- 110019, India

ISO 9001:2008 Certified Organisation

APPLICATION FOR CHILD CARE LEAVE

1. Name of the Applicant _____
2. Designation _____ Department _____
3. Leave applied for the period From _____ To _____ Days _____
4. Name of the Child _____ Date of Birth _____
5. Class in which studying _____
6. Purpose for which leave applied _____
(Attach documentary proof, if any)
7. Duration of Examination: From _____ To _____
(In case of leave applied for examination purposes)

Date _____

Signature of Applicant: _____

Recommendation of Teacher-in-charge: _____

FOR OFFICE USE ONLY

- a. Total number of leave availed in previous occasion(s): _____
- b. No. of Spell(s) of CCL availed during current calendar year _____
- c. Remarks, if any _____

Dealing Asstt.

S.O.(Admin)

A.O. (Admin)

Approved by Convenor
CCL Committee

Leave sanctioned for the period From _____ to _____ Total _____

Reference, if any _____

Entry made in Service Book at Serial No. _____ of C.C.L. record proforma.

Dealing Asstt.

S.O.(Admin)

A.O. (Admin)

Principal