



Pandit Deendayal Upadhyay Travel Grant Scheme

(For Participation in International Seminars, Conferences, and Symposiums)

1. Introduction

The Travel Grant Scheme is designed under Pandit Deendayal Upadhyay Research Development and Service Centre (PDURDSC) to support invited faculty members in making significant contributions to national and international seminars, conferences, and symposiums in India and abroad. The primary objective of the scheme is to foster academic collaboration, provide opportunities for faculty members to gain new insights, broaden their research perspectives, and contribute to the advancement and dissemination of disciplinary knowledge.

2. Eligibility Criteria

- 2.1 The applicant must be a permanent faculty member of Ramanujan College, University of Delhi with significant research experience, demonstrable publication achievements, and co-curricular activities records which are valuable for the corporate life of the college.
- 2.2 The applicant must have a minimum of three publications indexed in Scopus or Web of Science.
- 2.3 Applications will only be considered if the paper has been accepted for oral presentation by the event organizers.
- 2.4 The applicant himself/herself must be the paper presenter.
- 2.5 The full paper must be presented in either English or Hindi.
- 2.6 Faculty members invited for poster presentations or serving as conveners/rapporteurs are ineligible.
- 2.7 Faculty members, participating in workshops, training programs, refresher courses, or summer/winter schools are not eligible for this scheme.
- 2.8 Applications from Indian organizations hosting events abroad will not be considered.

3. Submission Process

- 3.1 Applications are accepted online throughout the year in the following three academic slots: January–April, May–August, and September–December. Applications should be submitted via email at ramanujancollege2010@gmail.com.

- 3.2 It is recommended that financial assistance be provided for two applications per academic slot—one for an international seminar, conference, or symposium in India and one for an event abroad.
- 3.3 A minimum gap of three years is required between two consecutive applications by the applicant. Faculty members may apply for the grant a maximum of three times during their service period.
- 3.4 Applications must be submitted at least one month before the scheduled event.
- 3.5 Applicants must submit their detailed CV, a list of their published papers, the invitation letter from the event organizers, and the abstract of the paper along with the online application.
- 3.6 A hard copy of the application, along with the required documents—including a covering letter, invitation letter, a copy of the accepted paper, visa and registration fee receipts, travel insurance documents, and a copy of the travel ticket—must be submitted to the college office within one month after the event.
- 3.7 Applications will be reviewed by the PDURDSC Committee, chaired by the Director/Principal of the college.
- 3.8 Evaluation criteria include:
- Research background and overall contribution to the academic community and to Ramanujan College.
 - Quality of the submitted paper.
 - Reputation of the conference/seminar/ Symposium/event organizing institution.
 - Preference may be given to applicants who have not yet had any exposure to international academic events.
- 3.9 Papers supported under this program must be published in reputable journals, edited volumes, or significant reports with due acknowledgment to Ramanujan College.*
- 3.10 Invitations from global subject associations, prestigious international organizations, or universities will be given priority.

4. Financial Assistance, Reimbursement, and Conditions

- 4.1 The scheme provides financial support covering up to 50% of the total cost of participation. Faculty members are encouraged to seek additional funding from other institutions. Covered expenses include:
- Economy class air travel or AC Second/Third Tier train travel.
 - Visa fees and travel insurance.
 - Registration fees (faculty members are encouraged to seek waivers).
- 4.2 Reimbursement is subject to the submission of:
- A detailed expenditure statement with supporting documents (air tickets, visa fees, insurance charges, registration fee receipts, etc.).
 - A certificate of participation.
 - Original boarding passes.
- 

- An 800-word report on the seminar/conference/symposium, along with the full-length paper presented.
- 4.3 Faculty members are responsible for making their own travel arrangements, including:
- Booking economy class tickets only through authorized agents: Ashoka Travels and Tours, Balmer Lawrie & Company Ltd., or IRCTC.
 - Visa and accommodation arrangements.
- 4.4 Incomplete applications will not be considered.
- 4.5 The college reserves the right to reject any application without providing a reason.
- 4.6 The final decision on the travel grant lies with the Principal of the college.

* A recovery or penalty may be imposed if the applicant provides false information or fails to comply with the terms and conditions outlined in this document.

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke, is written across the page.