



RAMANUJAN COLLEGE

Accredited Grade 'A' by NAAC

(University of Delhi)

Kalkaji, New Delhi-110019

Ph-26430192, Fax-2641826

MINUTES OF THE MEETING

An **online** meeting of the Internal Quality Assurance Cell (IQAC) of Ramanujan College was held on Saturday, 12th December 2020, at 12 noon.

The following members were present for the meeting:

1. Dr. S. P. Aggarwal, Principal, Ramanujan College, Chairperson, IQAC
2. CA (Dr.) Sanjeev Kumar Singhal, Central Council Member, Institute of Chartered Accountants of India (ICAI)
3. Pankaj Aggarwal, Director, Treta Agro Pvt. Ltd. (Just Organik)
4. Shri Dev Bhardwaj, Former OSD to Governor of Gujarat and Member, Governing Body, Ramanujan College
5. Dr. K. Latha, Department of Management Studies, Ramanujan College, Director, IQAC
6. Dr. Nirmalya Samanta, Department of English, Ramanujan College, Convenor, NAAC Steering Committee
7. Dr. Sumit Nagpal, Department of Mathematics, Ramanujan College
8. Dr. Nikhil Kumar Rajput, Department of Computer Science, Ramanujan College
9. Dr. Aparajita Mazumdar, Department of Political Science, Ramanujan College
10. Dr. Vibhash Kumar, Department of Management Studies, Ramanujan College
11. Dr. Shruti Jain, Department of English, Ramanujan College
12. Ms. Parul Yadav, Department of Management Studies, Ramanujan College
13. Mr. Aditya Kataria, Student, Ramanujan College

Regrets:

1. Ms. Veena Chaturvedi, Social Activist and member of local society
2. Ms. Bhawna Kargeti, Alumni, Ramanujan College

The meeting commenced with Dr. S. P. Aggarwal, Principal welcoming the members.

Following which Dr. K. Latha presented a short brief about the agenda of the meeting.

The following items were reported:

1. Dr. S. P. Aggarwal, reported on the status of University of Delhi Online Admission 2020-21 for Ramanujan College till the Seventh Cut-off List. The admission process has been undertaken very smoothly, in a well organised manner, with the full cooperation of the teaching and non-teaching staff. Despite the pandemic condition and the online process of admission, teaching and non-teaching staff reported to the College, as and when required. A total of 991 seats have been filled out of the total sanctioned strength of 1199 seats till the Seventh Cut-off List.

Dr. Aggarwal informed the members that the process for the construction of the extension of the new building is in progress. The College has engaged RITES for the construction of this extension, work for which will started shortly. The completion certificate for the presently constructed building has been obtained.

Dr. Aggarwal was happy to report that the College has introduced a new course on Environmental Science (Honours), as a part of the continuing endeavour of the college to introduce courses that have contemporary relevance.

2. Dr. K. Latha, Director IQAC, gave an overview of the variety of academic programmes that has been initiated by the IQAC in the College, including all the programmes that have been conducted by the Teaching Learning Centre (TLC) of Ramanujan College.

Since classroom teaching was suspended since March 2020, the College has shifted to online teaching mode. The IQAC evaluated various platforms for transitioning of classes in the online mode and found Microsoft Teams as most suitable. Accordingly, training sessions were organised for all the teachers of the College, over a period of five days, to enable them to adopt the platform seamlessly. Dr. Latha also shared the details regarding successful conduct of online teaching-learning by all the Departments since the adoption of the official platform MS Teams during the Academic session 2020-21.

The first Online Faculty Induction/Training Programme (04 June to 01 July 2020) was a success, with 5775 registered participants.

Dr. Latha reported on the various student programmes organised since January 2020, the Online Courses: Accounting and Finance Lab, online programmes being carried out by various departments, especially highlighting the achievement so of the Mathematics Society – Ramanujan and the Department of BMS.

3. Dr. Vibhash Kumar reported on the details of the programmes carried out by the Teaching Learning Centre (TLC) of Ramanujan College, since January 2020 and the number of participants for each of the programmes. Since April 2020, all the TLC programmes are being conducted in the online mode.
4. Dr. K. Latha briefed the members regarding the ongoing promotions of the teachers from various departments.

All the members highly appreciated the efforts and programmes being carried out by the College, despite the pandemic situation. It was noted that the College was able to transcend the constraints and turn them into assets by reaching out and training a huge number of faculty members in remote parts of the country.

The following proposals were presented before the members for approval:

1. Awarding Gold Medals to meritorious students.
2. One-semester Executive Development Certificate Programme.
3. Establishment of the Ramanujan College School of Fine Arts

All the proposals were appreciated and approved.

CA (Dr.) Sanjeev Kumar Singhal, made the following observations:

1. Providing incentives to the teachers based on feedback from students.
2. Providing incentives to teachers for administrative participation.
3. Some form of penalty for absenteeism may be considered.
4. Tie-up with the Industry to provide training to students before taking up jobs/internships.
5. Introducing student executive courses.

6. Making the campus environmentally sustainability by way of solar panel, water harvesting system, waste recycling etc.

Dr. S. P. Aggarwal responded by noting that the College already has a student feedback system in place. Awards have been instituted by the College to incentivise teachers for research and publication. The College already has several formal and informal channels of communication with the industry. He also pointed out that the College has a green campus with water harvesting and two waste recycling systems in place, in addition to several other environmentally sustainable initiatives.

Dr. Nirmalya Samanta made a brief presentation on the ongoing Preparation for the NAAC Cycle-II in 2020-21. He detailed the modified approach taken by the College to complete the NAAC formalities in view of the changed format and requirement for NAAC assessment. He also highlighted the systematic way the NAAC work has been distributed, the documentation being carried out and the progress made so far.

A brief discussion was held on Restructuring of Academic Administration based on the draft policy jointly presented by Dr. S. P. Aggarwal, Dr. K. Latha and Dr. Nirmalya Samanta. It was decided that the final policy will be present after further fine tuning.

The meeting ended with a formal vote of thanks by Dr. K. Latha.

Dr. K. Latha