

# RAMANUJAN COLLEGE

Accredited Grade 'A++ (3.71)' by NAAC  
(University of Delhi)  
C.R. Park Main Road, Block H,  
Kalkaji, New Delhi-110 019  
ISO 9001:2008 Certified Organisation



# रामानुजन महाविद्यालय

नैक द्वारा मान्यता प्राप्त ग्रेड ए++ (३.७१)  
(दिल्ली विश्वविद्यालय)  
सी आर पार्क, मुख्य सड़क, ब्लॉक एच,  
कालकाजी, नई दिल्ली- ११००१९  
आई एस ओ ९००१:२००८ प्रमाणित संगठन

## MINUTES OF THE GOVERNING BODY MEETING HELD ON WEDNESDAY, THE 10<sup>th</sup> August 2022 at 02.30 PM IN THE COMMITTEE ROOM NO. 101, 1<sup>ST</sup> FLOOR, RAMANUJAN COLLEGE KALKAJI, NEW DELHI-110019

### Item No. 1: (Record of Attendance):

A meeting of the Governing Body was held on Wednesday, 10<sup>th</sup> August, 2022 at 02:30 p.m. in the Committee Room No. 101, 1<sup>st</sup> Floor, of the college.

### PRESENT

1. Dr. Jigar Inamdar  
Chairman
2. Sh. Nawal Kishore  
Treasurer, Delhi University &  
Ex-Officio Member
3. Prof. Sudheer Pratap Singh  
Member
4. Dr. Umesh Jha  
Teacher's Representative
5. Dr. Shalini Sharma  
Teacher's Representative
6. Dr. S. P. Aggarwal  
Professor-Principal &  
Member - Secretary

The following members have shown their inability to attend the meeting.

1. Prof. R.K. Chadda  
Member
2. Prof. Aswini K. Mahapatra  
Member
3. Prof. MPS Bhatia  
Member

**Item No. 2: (Welcome of Chairman, Governing Body):**

The Governing Body welcomed Dr. Jigar Inamdar as Chairman of the college Governing Body for a period of one year w.e.f. 10.06.2022.

**Item No. 3: (Appreciation of services rendered by outgoing Chairman of Governing Body):**

The Governing Body placed on record the appreciation for the services rendered to the Governing Body as a Chairman by Sh. Shashank.

**Item No. 4: (Welcome of newly nominated/re-nominated Members of Governing Body):**

The Governing Body welcomed the following nominated/re-nominated members in the Governing Body of the college for the period mentioned against their names.

1. Prof. R.K. Chadda (Re-Nominated) w.e.f. 01.01.2022 to 31.12.2022
2. Prof. Aswini K Mahapatra (Re-Nominated) w.e.f. 01.01.2022 to 31.12.2022
3. Prof. MPS Bhatia (Nominated) w.e.f. 07.06.2022 to 06.06.2023
4. Prof. Sudheer Pratap Singh (Nominated) w.e.f. 07.06.2022 to 06.06.2023

**Item No. 5: (Appreciation of services rendered by outgoing members of Governing Body):**

The Governing Body placed on record the appreciation for the services rendered to the Governing Body as a Member of Governing Body by the following out-going members of the Governing Body.

1. Prof. Sarabjit Kaur
2. Sh. Dev Bhardwaj

**Item No. 6: (Welcome of Teacher's Representative in the Governing Body):**

The Governing Body welcomed the following Teachers' Representative in the College Governing Body.

1. Dr. Umesh Jha, Associate Professor in the Department of History.
2. Dr. Shalini Sharma, Assistant Professor in the Department of Psychology.

**Item No. 7: (Appreciation of services rendered by outgoing Teacher Representatives):**

The Governing Body placed on record the appreciation for the services rendered to the Governing Body as a Teachers' Representative by the following out-going members of the Governing Body.

1. Dr. Madhu Batta, Associate Professor in the Department of English.
2. Dr. Sumit Nagpal, Assistant Professor in the Department of Mathematics.



**Item No. 8: (Confirmation of Minutes of the last Governing Body meeting held on 24.12.2021 and Emergent Meeting held on 09.06.2022):**

The Governing Body confirmed and approved the minutes of the last Governing Body meeting held on 24.12.2021 and Emergent Meeting held on 09.06.2022.

**Item No. 9: (Matter arising out of minutes of the Governing Body meeting held on 24.12.2021 and Emergent Meeting held on 09.06.2022, if any):**

**(Approval of new courses of UG/PG/Certificate/Diploma/Advance Diploma)**

The following courses will be started in the college subject to the approval of University of Delhi and appointment of requisite staff.

- BBA (FIA) Program
- M.A. Hindi
- B.A. (Hons.) Hindi Journalism
- B.Sc. (H) Operational Research
- B.A. (H) History

**Item No. 10: (Action taken report, if any):**

**--Enclosed--(Appendix-1)**

**Item No. 11: (Reporting of reaccreditation of "A++" Grade with (3.71/4) CGPA in NAAC Cycle-II):**

The Governing Body placed on its record the reporting of college's reaccrediting A++ Grade with (3.71/4) CGPA in NAAC Cycle-II and appreciated the efforts of the college.

**Item No. 12: (Reporting of new NIRF Ranking 2022 of the college):**

The Governing Body placed on its record the reporting of college's securing the '41' rank in NIRF (Indian Rankings 2022 for colleges) and appreciated the efforts of the college.

**Item No. 13: (Reporting of the current status of Construction work of College Building Academic Block-7 (Phase-II & III)).**

The Governing Body placed on its record the present status of Construction work of College Building Academic Block-7 (Phase II & III). The Digging work has already been started from 1<sup>st</sup> July 2022, by the Contractor under the supervision of M/s Rites Ltd. and work is going on at a very good speed. The construction work will be completed within 18 months since the contractor has been given 18 months' time to execute the work.

Earlier M/s Rites Ltd had published the E-tender for the above said work on Central Public Procurement Portal (CPPP) of Govt. of India and after following all the due process of e-tendering, the work was awarded to the lowest bidder.



**Item No. 14: (Making of a Skill Training Centre):**

The Governing Body approved and placed on its record the requirement of making a Skill Training Centre in the college through which skill oriented courses will be run and various training programs and workshops will be conducted by the college. The Centre will be used as Incubation and Innovation Centre also as DIY Lab. The e-tender is being floated by the college in this regard through CPPP portal or GeM portal of GOI.

**Item No. 15: (Appointment of Bursar):**

The Governing Body approved and placed on its record the action taken by Chairperson, Governing Body in approving the appointment of Dr. Nirmalya Samanta as a Bursar of the college for a term of one year w.e.f. 01.08.2022 to 31.07.2023.

**Item No. 16: (Promotions of Teaching Staff):**

The Governing Body approved and placed on its record the promotions of the following teaching staff of the college under CAS-2010 & CAS-2018.

S.No.	Name of the Faculty	Department	Past Designation (Academic Level)	Present Designation (Academic Level)
1	Dr. Alok Ranjan Pandey	Hindi	Assistant Professor (Academic Level- 12)	Associate Professor (Academic Level-13 A)
2	Dr. Anupam Kumar	Hindi	Assistant Professor (Academic Level- 11)	Assistant Professor (Academic Level- 12)
3	Ms. Ravneet Kaur	English	Assistant Professor (Academic Level- 11)	Assistant Professor (Academic Level- 12)

**Item No. 17: (Appointment/Re-appointments of Teaching Staff on Ad-hoc basis):**

The Governing body approved and placed on its record the appointments/re-appointments of the teaching staff (**Appendix-II**) on ad-hoc basis in the various departments for a period of not exceeding four months, with effect from the date of their joining.

**Item No. 18: (Confirmation of Service of Non-Teaching Staff):**

The Governing Body approved and placed on its record the action taken by Chairman, Governing Body for confirming the services of the following non-teaching staff with effect from the date of his joining in the respective post on completion of one year of probation period satisfactorily.

S. No.	Name of the employee(s)	Designation	Date of Joining	Category
1	Mr. Jatan Singh	Professional Assistant	11.06.2021	PwBD



**Item No. 19: (Appointment of Non-teaching staff on permanent basis):**

The Governing body approved and placed on its record the appointment of the following non-teaching staff on permanent basis on the recommendation of duly constituted selection committee.

S. No.	Name of the employee(s)	Designation	Date of Joining	Category
1	Dr. Sankat Mochan	Administrative Officer	02.02.2022	PwBD

**Item No. 20: (Appointment of Non-teaching staff on contractual basis):**

The Governing body approved and placed on its record the appointments of the non-teaching staff (**Appendix-III**) on contractual basis for a period mentioned against their names.

**Item No. 21: (Grant of Child Care Leave to Teaching Staff):**

The Governing Body approved the action taken by Principal in granting the Child Care Leave to the following teaching staff.

- Dr. Ravneet Kaur, Assistant Professor in the Department of English of the college granted CCL w.e.f. 07.06.2022 to 21.07.2022.
- Dr. Shalini Sharma, Assistant Professor in the Department of Psychology of the college granted CCL w.e.f. 20.07.2022 to 20.11.2022.

**Item No. 22: (Grant of Sabbatical Leave to Teaching Staff):**

The Governing Body approved the action taken by Principal in granting the Sabbatical Leave to the following teaching staff.

- Prof. Dr. K. Latha, Professor in the Department of Commerce of the college granted Sabbatical Leave w.e.f. 01.09.2022 to 28.02.2023.
- Dr. Nirmalya Samanta, Associate Professor in the Department of English of the college granted Sabbatical Leave w.e.f. 01.11.2022 to 31.04.2023.

**Item No. 23: (Reporting of Faculty Development Programme/Induction programme organized/to be organized by the college under Pandit Madan Mohan Malviya National Mission on Teachers and Teaching):**

The Governing Body placed on its record the reporting of various Faculty Development Programmes (**Appendix-IV**) organized by the college and appreciated the Committee members for successful organization of the Faculty development Programs.



**Item No. 24: (Reporting of EDP's conducted for students):**

The Governing Body placed on its record the reporting of various Executive Development Programmes (**APPENDIX-V**) conducted by the college for the students and appreciated the efforts of the staff for successful organization of these EDPs.

**Item No. 25: (Reporting of MoU's signed by the college):**

The Governing Body placed on its record the reporting of various MoU's (**APPENDIX-VI**) signed with other colleges/institutions & industries across the world.

**Item No. 26: (Reporting of Annual Report prepared by the college):**

The Governing Body placed on its record the reporting of Annual Report for the year 2020-2021, chronicles the major initiatives and events of the College and recognizing the achievements of the students and faculty during the academic year. The Annual Report is available on the college website.

**Item No. 27: (Reporting of AGCR Report for the Financial Year 2020-2021):**

The Governing Body placed on its record the AGCR Audit Report for the financial year 2020-2021 and the copy of parawise reply given by the college (**APPENDIX-VII**).

**Item No. 28: (Reporting of revision of remuneration of Non-Teaching Staff for working on Saturday and Holiday w.e.f 25.03.2022):**

The Governing Body approved and placed on its record the revision of remuneration of Non-Teaching Staff for working on Saturday and Holiday w.e.f. 25.03.2022.

The following rates will be paid to the Non-Teaching Staff w.e.f. 25.03.2022.

Officers working at level 10 and above	- Rs. 1200/- (for 8 hours & Rs. 750 for 5 hours)
Employees working between level 6 to 9	- Rs. 1000/- (for 8 hours & Rs. 600 for 5 hours)
Employees working between level 4 and 5	- Rs. 800/- (for 8 hours & Rs. 500 for 5 hours)
Employees working below level 4	- Rs. 600/- (for 8 hours & Rs. 300 for 4 hours)

**Item No. 29: (Reporting of purchase of 110 no. of laptops and one Workstation):**

The Governing Body placed on its record the reporting of purchase of 110 no. of laptops and one workstation for cloud servers, since due to pandemic situation all the work has digitalized and the demand of laptops for students has increased in the college.

**Item No. S.A.-I/1: (Reporting of revision of Undergraduate Fee Structure of the college):**

The Governing Body placed on its record the revised Undergraduate Fee Structure (**APPENDIX-VIII**) of the college and approved the same.



**Item No. S.A.-I/2: (Reporting of the teaching vacancies advertised by the college):**

The Governing Body approved the action taken by the Principal in advertising the permanent teaching vacancies in various departments of the college. **(Appendix-IX)**

**Item No. S.A.-II/1: (Reporting of establishment of Institute's Innovation Council):**

The Governing Body approved and placed on its record the Institution's Innovation Council (IC20Z21B273) in the campus as per the norms of Innovation Cell, Ministry of Education, Govt. of India during the Academic Calendar year 2021-2022.

**Item No. S.A.-II/2: (Approval of two new online Undergraduate courses):**

The Governing Body approved and placed on its record the approval of introducing two new online Undergraduate Courses in the college subject to the approval of University of Delhi and appointment of staff with requisite qualification. These courses will be run by the college through online mode.

- B.Sc (Hons) in Artificial Intelligence & Machine Learning
- B.Sc (Hons) in Data Science

**Item No. S.A.-II/3: (Approval of establishment of Incubation Centre and Section 8 Company):**

The Governing Body approved and placed on its record the establishment of an Incubation Centre and a Section 8 Company with the aim of promoting entrepreneurial ecosystem and innovation in the college and for promoting and fostering incubation of Startups Companies.

**Item No. S.A.-II/4: (Reporting of Academic Calendar of Faculty Development Programs/Faculty Induction Programs)**

The Governing Body placed on its record the Academic Calendar **(APPENDIX-X)** of Faculty Development Programs/Faculty Induction Programs to be organized by Teaching Learning Centre of the college in the near future.

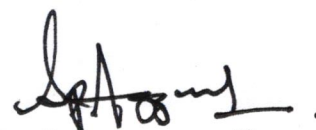
**Any other items with the permission of the Chair.**

The Governing Body placed on its record the various agreements signed by the college and the extension activities conducted by the college **(APPENDIX-XI)**.

The meeting ended with a vote of thanks to the Chair.



**(Dr. Jigar Inamdar)**  
Chairman,  
Governing Body



**(Dr. S. P. Aggarwal)**  
Member-Secretary  
Governing Body