

**RAMANUJAN COLLEGE**  
Accredited Grade 'A++ (3.71)' by NAAC  
(University of Delhi)  
C.R. Park Main Road, Block H,  
Kalkaji, New Delhi-110 019  
ISO 9001:2008 Certified Organisation



**रामानुजन महाविद्यालय**  
नैक द्वारा मान्यता प्राप्त ग्रेड ए++ (३.७१)  
(दिल्ली विश्वविद्यालय)  
सी आर पार्क, मुख्य सड़क, ब्लॉक एच,  
कालकाजी, नई दिल्ली- ११००१९  
आई एस ओ ९००१:२००८ प्रमाणित संगठन

**NOTICE**  
**PLACEMENT & CAREER DEVELOPMENT CELL**  
**Purani Dili Talkies**  
**Internship Notice**

Date- 03rd November 2023

**Notice No: 231103**

**About the Company**

PDT is India's Fastest Online Advertising agency and growing Entertainment Network. Our videos (with more than 7.3M+ views) have been (repeatedly) featured in some of the biggest news and media websites in India and abroad which includes Storypick, Indiatimes, Buzz Feed, IBNLive, NDTV, ABP News, MTV India, 9gag, Scoopwhoop, Mensxp, DailyMail, Asianet, PunjabiKesari ETC and many entertainment blogs on google. We are the makers behind some of the biggest viral hits on the Indian internet.

Website: <http://www.puranidilitalikies.com/>

**Profile:**

1. Public Relations Intern
2. Communications Intern
3. Performance Marketing Intern
4. Investor Relations Intern
5. Assistant Director (Female) Intern
6. Psychology and Community Manager Intern
7. HR and Influencer Marketing Intern.

**Eligibility:** All Courses | All year

**Stipend:** INR 10K per month

**Roles and responsibilities:**

- Following through with company's PR strategies
- Communicating and building rapport with clients
- Performing administrative duties
- Doing researches
- Management of digital communication channels: social media, mails.

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- Management of public relations: events, invitations, information.

### Skills and Competencies required:

- Excellent verbal and written communication skills to interact effectively with customers.
- The ability to identify and resolve customer issues and concerns in a timely and satisfactory manner.
- Demonstrating empathy and understanding towards customers' needs and concerns.
- Remaining calm and patient, especially when dealing with irate or frustrated customers.
- A deep understanding of the company's products or services to provide accurate information and solutions.
- Effective time management skills to handle multiple customer inquiries efficiently.
- The capacity to actively listen to customers and ask relevant questions to better understand their needs.

Apply at: <https://forms.gle/NjX6X7wE6Frurg2R6>

Last Date to Register: 05th November 2023

In case of any queries, please contact [Sujaal](#) (Placement Co-Ordinator).

**Note:** If you are applying for this Placement/Internship Drive, then it is compulsory for you to attend the interview session, if not then you will be **BLACKLISTED**, and won't be able to appear for any further Placement Drives. We at Placement and Career Development Cell work hard to invite companies at the campus to recruit students, but with this behavior, companies deny to connect with us in further drives.

If your issue is genuine, mail us at [placement@ramanujan.du.ac.in](mailto:placement@ramanujan.du.ac.in) explaining why you didn't attend the session.

If your reason would be genuine your name will be withdrawn from the BLACKLIST.