RAMANUJAN COLLEGE
(Accredited Grade 'A++' by NAAC)
KALKAJI, NEW DELHI – 110019

Handbook Of Information

2022-23

ABOUT RAMANUJAN

"An Equation means nothing to me unless it expresses a thought of God"

by Srinivasa Iyengar Ramanujan

Srinivasa Iyengar Ramanujan (22 December 1887 – 26 April 1920) was an Indian mathematical genius and autodidact who lived during the British Raj. Though he had almost no formal training in pure mathematics, he made substantial contributions to mathematical analysis, number theory, infinite series, and continued fractions, including solutions to mathematical problems considered to be unsolvable. In his notes, Ramanujan had produced new ground breaking theorems in addition to rediscovering recently proven - but highly advanced - results. During his short life, Ramanujan independently compiled nearly 3,900 results (mostly identities and equations). Many were completely novel; his original and highly unconventional results, such as the Ramanujan prime, the Ramanujan theta function, partition formulae, and mock theta functions, have opened entire new areas of work and inspired a vast amount of further research. Nearly all his claims have now been proven correct.

Some popular creations inspired by his life are:

1. *"The Man Who Knew Infinity: A Life of the Genius Ramanujan"* is a biography of Ramanujan, written in 1991 by Robert Kanigel and published by Washington Square Press.

2. *"The Man Who Knew Infinity"* is a 2015 film based on the book by Robert Kanigel.

3. "*Ramanujan*" (2014), an Indo-British collaboration film, chronicling the life of Ramanujan.

4. Thriller novel "The Steradian Trail" by M. N. Krish weaves Ramanujan and his accidental discovery into its plot connecting religion, mathematics, finance and economics.

VISION

DISCOVER, EMPOWER, TRANSFORM: BUILDING A BETTER WORLD

The College envisions transforming society for the betterment of humankind; a society, where inclusive and collaborative research and learning is a constant process and which benefits humanity on a local, national and global level. The College believes in preserving democratic structure and cultural heritage along with practising new and innovative ways of synthesising the need for socio-cultural uplift and the creation of an egalitarian society with the pursuit of academic excellence and freedom.

MISSION

The mission of Ramanujan College is:

1. To empower the students and teachers with the resources of knowledge creation and make them self-reliant.

2. To facilitate an innovative learning process, where learning is contextualised in the changes, needs and challenges of the real world.

3. To equip the students with a mature mind and heart, capable of critical thinking, innovation and experimentation that enable them to become leaders.

4. To ignite the minds of the students to discover their individuality, improvise and acknowledge diversity.

5. To help the students build meaningful careers by strengthening their employability skills.

6. To pledge a commitment to build a bond with nature, fellow beings and their own deeper selves.

7. To ensure the advancement of learning by interdisciplinary approach, capacity-building programmes and world-class research facilities.

8. To groom the teachers to be leading academicians and excellent researchers.

ABOUT THE COLLEGE

Ramanujan College is inspired by the life and work of Srinivasa Aiyangar Ramanujan, one of the world's greatest mathematicians. The College adheres to the core values of dedication, hard work and commitment as encapsulated in the motto of the University of Delhi – Nistha, Dhriti and Satyam. The vision of the College is imbued with the thoughts of great educationists like Mahatma Gandhi, Rabindranath Tagore and C.V. Raman.

1958	Established as Deshbandhu College (Evening) for Boys, under the Ministry of Rehabilitation, Government of India
1972	100% funded by University Grants Commission (UGC) and maintained by University of Delhi
1994	Became a Co-Educational College
2010	Renamed as Ramanujan College
2012	Recognition of Ramanujan College by the UGC as a full-fledged Day College
2016	Accredited Grade "A" by National Assessment and Accreditation Council (NAAC) Start of Six new Honours Courses
	Award of DDU KAUSHAL (Deen Dayal Upadhyay - Knowledge Acquisition and Upgradation of Skilled Human Abilities and Livelihood) Kendra by the UGC
	And start of two B.Voc. Courses
2017	All India Rank 33 as per the National Institutional Ranking Framework (NIRF) of the Ministry of Human Resource Development (MHRD), Government of India
	Award of the Teaching Learning Centre under the Pandit Madan Mohan Malviya National Mission on Teachers and Teaching (PMMMNMTT) scheme of MHRD, Government of India
	Inauguration of the New State of the Art College Building Start of one more Honour course in Economics
2018	All India Rank 26 as per the NIRF of the MHRD, Government of India
	Award of the National Resource Centre (NRC) for "Human Rights, Environment and Ethics" by MHRD, Government of India

2019   Signed MoU with two premier International Universities:

(i) MCI Management Centre Innsbruck, Austria; and

(ii) Western Sydney University, Australia for exchange of students and academic staff

2020-21   Pioneering in providing online courses for teachers across the country through the customised Learning Management System (LMS) platform designed by Research Development and Services Cell of the college and trained more than one lakh teachers

Start of one more honour course in Environmental Sciences

MOUs with a number of colleges from the University of Delhi and other universities/institutions of the country for conducting collaborative Faculty Development Programmes/ Refresher Courses

2021-22   Accredited with A++ Grade (CGPA 3.71, highest among DU colleges) by NAAC in its Second Cycle.

MOUs with four international foundations: Magma Core Foundation, USA; Next-Arch Foundation, USA; TARS Foundation and OpenInfra Foundation, USA.

Three-year MOU with Merino Industries, Hapur, Uttar Pradesh as Academy Industry partnership.

INFRASTRUCTURE & FACILITIES

Building Infrastructure

- State of Art Building

- Clean and Green Campus

- Solar Panels/Water Harvesting Plant/ Sewage Treatment Plant

- Uninterrupted Electricity & Water Supply

- Solid Waste Disposal Machine: ECOMAN

- Multipurpose fully AC Conference room

- Air-Conditioned Reading Rooms

- Faculty Reading Lounge

- Fully equipped Medical Room

- Indoor Gymnasium-cum-Sports Room

- Canteen

- Activity Room

IT Facilities

- Private on-prem CLOUD with Kubernetes Multi-Cluster support

- Private 5G core orchestrator, Access Gateway and 5G Simbed

- In-house Learning Management System and CMS hosted on private Cloud

- Media Lab

- ICT-enabled Smart Classrooms with Projectors

- Multiple Computer Labs with the latest Hardware and Software

- Fully Automated ICT-enabled Library

- Robotics Lab

- Psychology Lab

- Accounting and Finance Lab

- Campus-wide Wi-fi Connectivity

COURSES OFFERED

The College offers following sixteen courses from across the disciplines of humanities, social sciences, commerce, management and vocational studies:

- B. COM. (H)

- B. COM.

- BACHELOR OF MANAGEMENT STUDIES (B.M.S.)

- B. A. (H) POLITICAL SCIENCE

- B. A. (H) HINDI

- B. A. (H) ENGLISH

- B. A. PROGRAM

- B. SC. (H) ENVIRONMENTAL SCIENCES

- B. SC. (H) STATISTICS

- B. SC. (H) MATHEMATICS

- B. SC. (H) COMPUTER SCIENCE

- B. A. (H) APPLIED PSYCHOLOGY

- B. A. (H) PHILOSOPHY

- B. A. (H) ECONOMICS

- B. VOC. BANKING OPERATIONS

- B. VOC. SOFTWARE DEVELOPMENT

The University of Delhi will be following the Undergraduate Curriculum Framework (UGCF)-2022. The UGCF – 2022 underlines the historical perspective, philosophical basis, and contemporary realities of higher education as enshrined in the National Education Policy (NEP) – 2020 and endeavours to synchronize these cornerstones while charting the road ahead for the state of higher education.

ADMISSIONS 2022-23

S. No.	Course	Course and Category Wise Seats					
		Total	UR	SC	ST	OBC	EWS
1.	B. Com. (H)	188	76	28	14	51	19
2.	B. Com.	125	50	19	9	34	13
3.	B. A. (H) Political Science	63	25	9	5	17	7
4.	B. A. (H) Hindi	63	25	9	5	17	7
5.	B. A. (H) English	63	25	9	5	17	7
6.	B. A. Programme	125	50	19	9	34	13
7.	B. Sc. (H) Statistics	58	23	9	4	16	6
8.	B. Sc. (H) Mathematics	58	23	9	4	16	6
9.	B. Sc. (H) Computer Science	58	23	9	4	16	6
10.	B. A. (H) Applied Psychology	58	23	9	4	16	6
11.	B. A. (H) Philosophy	58	23	9	4	16	6
12.	B. A. (H) Economics	58	23	9	4	16	6
13.	B. Voc. Banking Operations	63	25	9	5	17	7
14.	B. Voc. Software Development	63	25	9	5	17	7
15.	B.Sc. (H) Environmental Sciences	40	16	6	3	11	4
16.	BMS	58	23	9	4	16	6
	Total	1199	478	180	88	327	126

COURSE STRUCTURE FOR THE ACADEMIC YEAR

COURSE: B.A. (H) ENGLISH

S.No.	Name of the Paper
1.	DSC – 1 **(Core):** Introduction to Literary Studies
2.	DSC – 2 **(Core):** European Classical Literature
3.	DSC – 3 **(Core):** Indian Classical Literature
4.	Generic Elective **(GE) [**See Table 1**]**
5.	Skill Enhancement Course **(SEC) [**See Table 2**]**
6.	Value Addition Course **(VAC) [**See Table 3**]**
7.	Ability Enhancement Course **(AEC) [**See Table 4**]**

COURSE: B.A. (H) HINDI

S.No.	Name of the Paper
1.	DSC – 1 **(Core):** Hindi Kavita: Aadikaal Evam Nirgum Bhakti Kavya
2.	DSC – 2 **(Core):** Hindi Sahitya ka Itihaas (Aadikaaal Evam Madhyakal)
3.	DSC – 3 **(Core):** Hindi Kahaani
4.	Generic Elective **(GE) [**See Table 1**]**
5.	Skill Enhancement Course **(SEC) [**See Table 2**]**
6.	Value Addition Course **(VAC) [**See Table 3**]**
7.	Ability Enhancement Course **(AEC) [**See Table 4**]**

COURSE: B.A. (H) POLITICAL SCIENCE

S. No.	Name of the Paper
1.	DSC – 1 **(Core):** Understanding Political Theory
2.	DSC – 2 **(Core):** Ideas and Institutions in Indian Political Thought
3.	DSC – 3 **(Core):** Colonialism and Nationalism in India
4.	Generic Elective **(GE) [**See Table 1**]**
5.	Skill Enhancement Course **(SEC) [**See Table 2**]**
6.	Value Addition Course **(VAC) [**See Table 3**]**
7.	Ability Enhancement Course **(AEC) [**See Table 4**]**

COURSE: B.COM. (Hons.)

S.No.	Name of the Paper
1.	DSC – 1 **(Core):** Management Principles and Applications
2.	DSC – 2 **(Core):** Business Laws
3.	DSC – 3 **(Core):** Financial Accounting
4.	Generic Elective **(GE) [**See Table 1**]**
5.	Skill Enhancement Course **(SEC) [**See Table 2**]**
6.	Value Addition Course **(**VAC**) [**See Table 3**]**
7.	Ability Enhancement Course **(**AEC**) [**See Table 4**]**

COURSE: BMS

S.No.	Name of the Paper
1.	DSC – 1 **(Core):** Fundamentals of Management
2.	DSC – 2 **(Core):** Statistics for Business Decisions
3.	DSC – 3 **(Core):** Financial Accounting and Analysis
4.	Generic Elective **(GE) [**See Table 1**]**
5.	Skill Enhancement Course **(SEC) [**See Table 2**]**
6.	Value Addition Course **(**VAC**) [**See Table 3**]**
7.	Ability Enhancement Course **(**AEC**) [**See Table 4**]**

COURSE: B.A. (H) ECONOMICS

S.No.	Name of the Paper
1.	DSC – 1 **(Core):** Introductory Microeconomics
2.	DSC – 2 **(Core):** Introductory Mathematical Methods for Economics
3.	DSC – 3 **(Core):** Introductory Statistics for Economics
4.	Generic Elective **(GE) [**See Table 1**]**
5.	Skill Enhancement Course **(SEC) [**See Table 2**]**
6.	Value Addition Course **(**VAC**) [**See Table 3**]**
7.	Ability Enhancement Course **(**AEC**) [**See Table 4**]**

COURSE: B.SC. (H) MATHEMATICS

S.No.	Name of the Paper
1.	DSC – 1 (Core): Algebra
2.	DSC – 2 (Core): Elementary Real Analysis
3.	DSC – 3 (Core): Probability and Statistics
4.	Generic Elective (GE) [See Table 1]
5.	Skill Enhancement Course (SEC) [See Table 2]
6.	Value Addition Course (VAC) [See Table 3]
7.	Ability Enhancement Course (AEC) [See Table 4]

COURSE: B.SC. (H) STATISTICS

S.No.	Name of the Paper
1.	DSC – 1 (Core): Descriptive Statistics
2.	DSC – 2 (Core): Introduction to Probability
3.	DSC – 3 (Core): Calculus
4.	Generic Elective (GE) [See Table 1]
5.	Skill Enhancement Course (SEC) [See Table 2]
6.	Value Addition Course (VAC) [See Table 3]
7.	Ability Enhancement Course (AEC) [See Table 4]

COURSE: B.SC. (H) COMPUTER SCIENCE

S.No.	Name of the Paper
1.	DSC – 1 (Core): Programming using Python
2.	DSC – 2 (Core): Computer System Architecture
3.	DSC – 3 (Core): Mathematics for Computing
4.	Generic Elective (GE) [See Table 1]
5.	Skill Enhancement Course (SEC) [See Table 2]
6.	Value Addition Course (VAC) [See Table 3]
7.	Ability Enhancement Course (AEC) [See Table 4]

COURSE: B.SC. (H) ENVIRONMENTAL SCIENCE

S.No.	Name of the Paper
1.	DSC – 1 (Core): Environmental and Earth Surface Processes
2.	DSC – 2 (Core): Environmental Physics
3.	DSC – 3 (Core): Environmental Chemistry
4.	Generic Elective (GE) [See Table 1]
5.	Skill Enhancement Course (SEC) [See Table 2]
6.	Value Addition Course (VAC) [See Table 3]
7.	Ability Enhancement Course (AEC) [See Table 4]

COURSE: B.A. (H) PHILOSOPHY

S.No.	Name of the Paper
1.	DSC – 1 (Core): Introduction to Philosophy
2.	DSC – 2 (Core): Logic
3.	DSC – 3 (Core): Indian Philosophy
4.	Generic Elective (GE) [See Table 1]
5.	Skill Enhancement Course (SEC) [See Table 2]
6.	Value Addition Course (VAC) [See Table 3]
7.	Ability Enhancement Course (AEC) [See Table 4]

COURSE: B.A. (H) APPLIED PSYCHOLOGY

S.No.	Name of the Paper
1.	DSC – 1 (Core): Basic processes in Psychology
2.	DSC – 2 (Core): Applied Social Psychology
3.	DSC – 3 (Core): Psychology of Health and Well-Being
4.	Generic Elective (GE) [See Table 1]
5.	Skill Enhancement Course (SEC) [See Table 2]
6.	Value Addition Course (VAC) [See Table 3]
7.	Ability Enhancement Course (AEC) [See Table 4]

COURSE: B.COM.

S. No.	Name of the Paper
1.	DSC – 1 (Core): Business Organisation and Management
2.	DSC – 2 (Core): Business Laws
3.	DSC – 3 (Core): Financial Accounting
4.	Generic Elective (GE) [See Table 1]
5.	Skill Enhancement Course (SEC) [See Table 2]
6.	Value Addition Course (VAC) [See Table 3]
7.	Ability Enhancement Course (AEC) [See Table 4]

COURSE: B.Voc. BANKING OPERATIONS

S. No.	Name of the Paper
1.	DSC – 1 (Core): Basics of Financial Accounting
2.	DSC – 2 (Core): Business Organization and Management
3.	DSC – 3 (Core): Business Economics
4.	Generic Elective (GE) [See Table 1]
5.	Skill Enhancement Course (SEC) [See Table 2]
6.	Value Addition Course (VAC) [See Table 3]
7.	Ability Enhancement Course (AEC) [See Table 4]

COURSE: B.Voc. SOFTWARE DEVELOPMENT

S. No.	Name of the Paper
1.	DSC – 1 (Core): Programming using Python
2.	DSC – 2 (Core): Computer Fundamentals
3.	DSC – 3 (Core): Mathematics for Computing – I
4.	Generic Elective (GE) [See Table 1]
5.	Skill Enhancement Course (SEC) [See Table 2]
6.	Value Addition Course (VAC) [See Table 3]
7.	Ability Enhancement Course (AEC) [See Table 4]

Generic Elective (GE) [Table 1]	To be Announced Later, after the Orientation of the newly admitted Semester I students.
Skill Enhancement Course (SEC) [Table 2]	
Value Addition Course (VAC) [Table 3]	

Ability Enhancement Course **(AEC) [**Table 4**]**	

COURSE: BA PROGRAMME

S.No.	Name of the Paper
1**.**	Major Discipline Course 1
2**.**	Major Discipline Course 2
3**.**	Minor Discipline Course 1

DISCIPLINE PAPERS

Discipline	Name of the Paper
Accounting & Finance Major Discipline Course 1	Business Organization
Accounting & Finance Major Discipline Course 2	Fundamentals of Financial Management
Economics Major Discipline Course 1	Introductory Microeconomics
Economics Major Discipline Course 2	Basic Mathematics for Economic Analysis
Political Science Major Discipline Course 1	Introduction to Political Theory
Political Science Major Discipline Course 2	Public Administration in India
History Major Discipline Course 1	History of India from earliest times up to c. 300 CE
History Major Discipline Course 2	Ancient Societies
History Minor Discipline Course 1	
Mathematics Minor Discipline Course 1	Topics in Calculus
Entrepreneurship and Small Business **(**ESB**)** Minor Discipline Course 1	Fundamentals of Business Organization for Entrepreneurs
Psychology Minor Discipline Course 1	Fundamentals of Psychology
Hindi Minor Discipline Course 1	Hindi Bhasha aur Sahitya ka Itihas/ Hindi Cinema aur uska Adhyyan
Philosophy Minor Discipline Course 1	Understanding Philosophy
Punjabi Minor Discipline Course 1	Learn Punjabi – 1

DEPARTMENTS

Department of Applied Psychology

The Department of Applied Psychology came into existence in 2013. It currently constitutes of over 120 students who are being effectively trained to develop their skills and knowledge in the area of Psychology. The department boast of having diverse faculty who are trained in various domains of Psychology. The department has a vision of becoming one of the premier undergraduate Psychology Departments in India by enabling young minds with knowledge and skills for personal, social, and community development. It seeks to provide training for holistic development by nurturing the capacity to think critically, offering opportunities for value-based decision making, and leading life in a relational world. The Department Society – Manan organises interesting activities to stimulate students' thinking and analytical ability.

S.No.	Name of Faculty	Qualification	Designation
1.	Dr. Shalini Sharma	Ph.D	Assistant Professor
2.	Dr. D.N. Tiwari (Teacher-in-Charge)	Ph.D	Assistant Professor
3.	Dr. Divya Bhanot	Ph.D	Assistant Professor
4.	Ms. Nirupuma Yadav	M.A.	Assistant Professor
5.	Ms. Surbhi	M.A.	Assistant Professor
6.	Ms. Omisha Sangeet	M.A.	Assistant Professor
7.	Ms. Rose Christina Topno	M.A.	Assistant Professor
8.	Ms. Pratima Singh	M.A.	Assistant Professor

Department of Commerce

The Department of Commerce, Ramanujan College was established in the year 1964, with B.A. Commerce (now B.Com.). Then, in 1969, Bachelor in Commerce (B.Com. (H)) was also introduced by the department. The department has resourceful & efficient faculty and is the largest department with highest student strength in the college. The department not only covers the commerce courses but also caters to the needs of the students of B. A. (Prog.) by offering discipline courses in Accounting and Finance and Entrepreneurship and Small Business (ESB). The Department gels formal academic course work with empirical education, and through its society – RamComm organises a rich range of co-curricular activities.

From time to time, Department of Commerce has conducted various Conferences, Faculty Development Programmes (FDP), Workshops and Seminars to motivate the students and teachers and help in their career development. To build up administrative and managerial skills, students are motivated and given responsibilities of organizing various events. The much- awaited annual inter-college commerce festival: Comdezvous gives a platform to students to show their talent and creativity. Upon graduation, many students find placements with renowned business organizations such as Ernst and Young, Amazon, Tech Mahindra etc.

S.No.	Name of Faculty	Qualification	Designation
1.	Prof. SP Aggarwal	Ph.D.	Principal, Professor
2.	Ms. Rachna Gupta	M.Com.	Associate Professor
3.	Prof. K. Latha	Ph.D.	Professor
4.	Dr. Kanwal Jeet Singh	Ph.D.	Associate Professor
5.	Dr. Nagender Pal	Ph.D.	Assistant Professor
6.	Ms. Suchi Patti	M.Phil.	Assistant Professor
7.	Mr. H.L. Neihsial (Teacher-in Charge)	M.Com.	Assistant Professor
8.	Dr. Mohinder Paul	Ph.D.	Assistant Professor
9.	Dr. Rajiv Nayan	Ph.D.	Assistant Professor
10.	Ms. Archana Chauhan	M.Phil.	Assistant Professor
11.	Ms. Ruchika Bal	M.Com.	Assistant Professor
12.	Mr. Pankaj Gupta	M.Com.	Assistant Professor
13.	Ms. Parul Yadav	M.Com.	Assistant Professor
14.	Mr. Himanshu Sekhar Sahu	M.S. (Finance), L.L.B.	Assistant Professor
15.	Ms. Charu Jain	M.B.A.	Assistant Professor
16.	Ms. Parul Saini	M.Phil.	Assistant Professor
17.	Ms. Ramya Jain	M.Phil.	Assistant Professor
18.	Mr. Prakhar Wadhwa	M.Phil.	Assistant Professor
19.	Dr. Arnav Kumar	Ph.D.	Assistant Professor
20.	Ms. Sonia Mudel	M.Phil.	Assistant Professor
21.	Dr. Vijay Lakshmi	Ph.D.	Assistant Professor
22.	Dr. Devdutta Bharti	Ph.D.	Assistant Professor
23.	Dr. Arti Yadav	Ph.D.	Assistant Professor
24.	Ms. Priyanka Jingar	M.Phil	Assistant Professor
25.	Dr. Abhishek Kumar Singh	Ph.D.	Assistant Professor
26.	Mr. Shivam Jindal	M.Com.	Assistant Professor

Department of Computer Science

The Department of Computer Science is one of the youngest departments of the Ramanujan College. It was established in the year 2013 with the introduction of B. Tech. Computer Science under FYUP scheme. The Department offers B.Sc.(H) Computer Science and Generic Elective for students of other courses. The Department has been actively engaged in a myriad of curricular and extra-curricular activities all

over the year. The Department also hosts the Centre for Robotics and Artificial Intelligence, Centre for Social Innovation and Antha Prerna Cell.

The Department, with the current faculty strength of eight Assistant Professors, sufficiently caters to its requisite teaching and research requirements. The Department provides the students with the required expertise that is most sought after in the industry as well as needed for academic research.

Throughout the year, the Department organises various activities under its society – Quiksort proving to be highly beneficial for the students.

S.No.	Name of Faculty	Qualification	Designation
1.	Mr. Sahil Pathak	M.Tech	Assistant Professor
2.	Ms. Bhavya Ahuja Grover (Teacher-in-Charge)	M.Sc.	Assistant Professor
3.	Dr. Kamlesh Kumar Raghuvanshi	Ph.D	Assistant Professor
4.	Dr. Nikhil Kumar Rajput	Ph.D	Assistant Professor
5.	Ms. Sheetal Singh	MCA	Assistant Professor
6.	Mr. Vipin Rathi	M.Tech	Assistant Professor
7.	Dr. Arun Agarwal	Ph.D	Assistant Professor
8.	Mr. Subodh Kumar	M.Tech	Assistant Professor

Department of Economics

The Economics Department of Ramanujan College takes pride in being among the best departments for the study of Economics at the undergraduate level. It comprises of young and dynamic faculty with diverse specializations and interests. It was in July 2013 that the B. A. (Hons.) Economics programme was introduced in Ramanujan College under the guidance of Professors of the Delhi School of Economics. The teaching methodology at Ramanujan combines standard methods of university education, that is, lectures and tutorials – with written assignments, project work, field trips and student presentations both in class and in seminars. The faculty endeavours to preserve the vibrant academic atmosphere in order to provide high quality education from both theoretical and practical perspectives.

All activities of the Department are aimed at encouraging students in various extra-curricular and co-curricular activities, which encourage them to explore beyond the frontiers of the prescribed syllabus, evaluate economic issues and interact with experts from diverse areas of specialization. In this respect, the Economics Society of the

Department, Essenzia organizes a variety of events to promote student's interest in the subject.

S.No.	Name of Faculty	Qualification	Designation
1.	Ms. Isha Gupta	M.Phil	Assistant Professor
2.	Ms. Isha Gangwani	M.A.	Assistant Professor
3.	Dr. Anjali Prashad (Teacher-in-Charge)	Ph.D	Assistant Professor
4.	Ms. Aastha Jain	M. Phil	Assistant Professor
5.	Mr. Chandan Kumar	M. Phil	Assistant Professor
6.	Dr. Saurabh Kumar Srivastava	Ph.D	Assistant Professor
7.	Mr. Sonu Kumar	M.A.	Assistant Professor

Department of English

The Department of English is one of the oldest departments of the College. It has the same year of inception as Deshbandhu (Evening) College, 1958. It renders an intensive understanding of various aspects of life through literature and integrates the subject with the contemporary realities. The idea is to evolve an awareness of cultural constructs and ideologies which shape the writing and reading of texts, and also to develop a sensitive and nuanced understanding of critical issues affecting the individual and society. Since the College has been renamed Ramanujan College in 2010, and been functioning as a full-fledged morning college, the Department has extended the mentoring beyond the classroom and texts through various multidisciplinary projects and activities like talks, outreach programmes, paper writing, national seminars, film screenings and theatre.

It encourages the quest for knowledge through research-based approach and self-learning in addition to building a student's ability to analyse, assimilate and express in both oral and written modes. In the endeavour to engage the students with the understanding of art, life and genres, it organizes various drama events, poetry recitation programs, interactive sessions and lectures under its Society–English Literary Association.

S.No.	Name of Faculty	Qualification	Designation
1.	Dr. Nirmalya Samanta (Teacher-in-Charge)	Ph.D	Associate Professor
2.	Dr. Madhu Batta	Ph.D	Associate Professor
3.	Dr. Minakshi Lahkar	Ph.D	Associate Professor
4.	Ms. Ravneet Kaur Grover	M.Phil	Assistant Professor
5.	Dr. Prabuddh Ananda	Ph.D	Associate Professor

6.	Dr. Shruti Jain	Ph.D	Assistant Professor
7.	Ms. Mahima Singh	M.Phil	Assistant Professor
8.	Dr. Megha Sharma	Ph.D	Assistant Professor
8.	Ms. Arzoo Saha	M.A.	Assistant Professor

Department of Environmental Studies

As per the UGC (20th November 2014) and Supreme Court of India notification, the subject of Environmental Studies was introduced as a compulsory and qualifying course for all the first-year students of all the undergraduate courses under University of Delhi.

The Department focuses on enhancing environmental consciousness and awareness among the young generation and develop a sense of responsibility towards conservation and protection of nature, which is under threat due to urbanisation and industrialization. It aims to inculcate a better understanding of the wildlife, maintenance of natural resources and biodiversity conservation.

S.No.	Name of Faculty	Qualification	Designation
1.	Ms. Neha Yadav	M.A.	Assistant Professor
2.	Dr. Tenzin Thakur (Teacher-in-Charge)	Ph.D	Assistant Professor

Department of Hindi

रामानुजन कॉलेज का हिंदी विभाग वैज्ञानिक सोच को अध्ययन-अध्यापन के केंद्र मे रखता है | भाषा और संस्कृति का संस्कार डालने को विभाग अपने अध्यापकीय कर्म का अहम् हिस्सा मानता है | किताबो से बाहर निकलकर साहित्य को उसके स्त्रोत के जरिये जानने के लिए समय-समय पर छात्रों को साहित्यिक /सांस्कृतिक व ऐतिहासिक आदि भ्रमण पर ले जाने को विभाग प्राथमिकता देता रहा है | छात्रों के चतुर्मुखी विकास और शैक्षणिक दुनिया के साथ कदम से कदम मिलाकर चलने हेतु हिंदी विभाग हिंदी साहित्य सभा मे हर वर्ष कई तरह के साहित्यिक, सांस्कृति क व अन्य सर्जनात्मक गतिविधियों पर आधारित प्रतियोगिताएं /कार्यक्रम आयोजित करता है |

S.No.	Name of Faculty	Qualification	Designation
1.	Dr. Meena Sharma (Teacher-in-Charge)	D.Litt.	Associate Professor
2.	Dr. Vinod Kumar Gupta	Ph.D.	Associate Professor
3.	Dr. Hem Lata	Ph.D.	Associate Professor
4.	Dr. Sudhanshu Mohan Kestwal	Ph.D	Associate Professor
5.	Dr. Madhu Kaushik	Ph.D.	Associate Professor
6.	Dr. Nawab Singh	Ph.D.	Associate Professor
7.	Dr. Anupam Kumar	Ph.D.	Assistant Professor
8.	Dr. Alok Ranjan Pandey	Ph.D.	Assistant Professor

Department of History

The History Department was established in 1958 along with the inception of the college. The department works with the vision to shape historically and politically conscious citizens for the country who would pursue intellectual/academic excellence and scientific temperament with the view to create a more just and equal society. The Department offers in-depth analyses of histories ranging from Indian to European, which sets the students in a dialogue with various important social issues. This, in turn, also helps the students to understand the usual cause and effect relationship which is said to shape the histories of individuals, communities and societies. Department organizes its activities through Sanskriti – The History Society.

S.No.	Name of Faculty	Qualification	Designation
1.	Dr. Umesh Jha (Teacher-in-Charge)	Ph.D.	Associate Professor
2.	Mr. Vikas Kumar	M.Phil.	Assistant Professor
3.	Dr. Shishir Kumar Mishra	Ph.D.	Assistant Professor

Department of Management Studies

The Department of Management Studies started in July, 2016 envisions creating the Leaders, Managers and Entrepreneurs of tomorrow, who are competent to adapt to the ever changing and evolving business environment through its prestigious Bachelor of Management Studies (BMS) course. The Department enhances the overall teaching-learning experience through meaningful and focused special lectures, training

programs and workshops, seminars and conferences, industrial visits, and various other education cumentertainment activities through its departmental society.

S.No.	Name of Faculty	Qualification	Designation
1.	Prof. K. Latha (Teacher-in-Charge)	Ph.D.	Professor
2.	Ms. Parul Yadav	M.Com.	Assistant Professor
3.	Mr. Prakhar Wadhwa	M.Phil.	Assistant Professor
4.	Ms. Ramya Jain	M.Phil.	Assistant Professor
5.	Dr. Arnav Kumar	Ph.D.	Assistant Professor
6.	Dr. Vijay Lakshmi	Ph.D.	Assistant Professor
7.	Dr. Arti Yadav	Ph.D.	Assistant Professor
8.	Dr. Abhishek Kumar Singh	Ph.D.	Assistant Professor

Department of Mathematics

The Department of Mathematics is one of the long-established departments of Ramanujan College. During the nascent college years, the B.A. Programme Mathematics and the Business Statistics and Business Mathematics papers of B. Com (H) were handled by the Department of Mathematics. In the academic session 2013-14, the Department of Mathematics offered an honors course in Mathematics under the FYUP scheme of courses before transitioning into the three-year undergraduate course structure.

Thus from 2016 onwards the Department is admitting students in B.Sc. (H) Mathematics. The Department also offers Mathematics as a Discipline Course & Skill Enhancement Course (SEC) in BA Programme and as a Generic Elective to other Honors Courses.

The Department aims to create a solid foundation for the very fundamentals of Mathematics; that is, the assimilation of mathematical concepts and skills encompassing creative, logical and analytical thinking. This is done in tandem with software's like Mathematica to increase the moot recognition of the process entailing various mathematical concepts. It has a vibrant Society – RamanuGen that promotes student's interests in the subject by organizing activities with their enthusiastic involvement.

S.No.	Name of Faculty	Qualification	Designation
1.	Dr. Megha Agarwal (on leave)	Ph.D.	Assistant Professor
2.	Mr. Pappu (Teacher-in-Charge)	M.Phil.	Assistant Professor
3.	Dr. Sumit Nagpal (On lien)	Ph.D	Assistant Professor
3.	Mr. Rahul Singh	M.Sc.	Assistant Professor
4.	Dr. Rajesh Singh	Ph.D.	Assistant Professor
5.	Dr. Deepakshi Sharma	Ph.D.	Assistant Professor
6.	Dr. Virendra Kumar	Ph.D.	Assistant Professor
7.	Mr. Deepak Kumar	M.Sc.	Assistant Professor
8.	Mr. Sanyam Gupta	M.Sc.	Assistant Professor

Department of Philosophy

While Philosophy is the oldest of all disciplines, the Department of Philosophy is the newest of all departments at Ramanujan College established in 2016. Although the department may be in its infancy but it attempts to impart to the students the maturity, and the reason and foresight, to not only flourish in the world as they find it but to question it. The students are taught to examine their deepest held beliefs and their strongest felt desires. They learn to seek clarity, to think rationally and to think analytically. They learn to question uncritically held assumptions and seek answers beyond them.

The departmental society, Yathartha was formed in the year 2016 which organises special lectures, talks, workshops and annual fest for the students' overall development.

S.No.	Name of Faculty	Qualification	Designation
1.	Dr. Anumita Shukla	Ph.D.	Assistant Professor
2.	Ms. Archana Jamatia	M.Phil.	Assistant Professor
3.	Dr. Zairu Nisha	Ph.D.	Assistant Professor
4.	Mr. Sooraj Kumar Maurya (Teacher-in-Charge)	M.Sc.	Assistant Professor
5.	Ms. Samzeila Seneca	M.Phil.	Assistant Professor

Department of Physical Education and Sports Sciences

The Ramanujan College follows a balanced approach for the overall development of the students, blending academics and sports as an integral part of the curriculum. The Department supports various sports event like athletics, body building, boxing, cricket, chess, cross country race, football, netball, volleyball, taekwondo, table tennis, yoga, weight lifting, and power lifting. The students represent the College in these games at Inter-College Level, Open Tournament, State, National and

International Level. There is a gym for all the fitness lovers. Besides the regular fitness training sessions, coaching for various sports activities are conducted round the year by the Department.

S.No.	Name of Faculty	Qualification	Designation
1.	Dr. Shikha Sharma	Ph.D.	Director

Department of Political Science

The Department of Political Science is one of the oldest departments of the College. It was established in 1958 when the college began as Deshbandhu (Evening College), offering Political Science papers to B. A. (Pass) students. The Department began to offer an Honours course in Political Science in 1969. Since the College was renamed Ramanujan College in 2010 and became a full-fledged morning college, the Department got the scope to expand its sphere of activities on a larger scale. Various programmes to engage the students and enhance their creativity and skills have been introduced, along with innovative methods of teaching.

The Department engages itself in analytical and empirical underpinnings to understand and appreciate different concepts and theories of Political Science and its allied branches. It endeavours to make the subject interesting by detailed interactive sessions and references to contemporary political events, and encourages the students to participate in various events like talks, seminar, study trips, debates, organised by its society–Plus Politics.

S.No.	Name of Faculty	Qualification	Designation
1.	Prof. B.S. Gautam	Ph.D.	Professor
2.	Mr. Jagannath Choudhury	M.Phil.	Associate Professor
3.	Ms. Amrita Singh	M.Phil.	Associate Professor
4.	Dr. Ajay Kumar	Ph.D	Associate Professor
5.	Dr. V. Gunasekaran (Teacher-in-Charge)	Ph.D.	Assistant Professor
6.	Dr. Aparajita Mazumdar	Ph.D.	Assistant Professor
7.	Mr. S.K. Sajjan	M.Phil	Assistant Professor
8.	Ms. Shipra Yadav	M.Phil	Assistant Professor

Department of Punjabi

The Department of Punjabi is one of the oldest departments of Ramanujan College. It provides a base to understand the regional variants, different dialects and genre of Punjabi language, along with its literature and grammar. It also provides a link to the rich cultural tradition of the state. We encourage our students to study Punjabi as subject and language. The Department is also keen to play a meaningful role by engaging its students in literary activities. Now we have started career-oriented papers like media, film-study, lexicography, drama and theatre. Punjabi department organises Inter-college competitions, National and International seminars/Webinars time to time. our students also take part in different activities like bhangra, singing, poetry, paper writing in college and inter-college competitions. Punjabi Department offers AECC, MIL, Skill Enhancement courses in B. A. Program and B. Com Program. From the academic session 2021-22, Punjabi is offered as a discipline in B.A. program.

S.No.	Name of Faculty	Qualification	Designation
1.	Dr. Simran Sethi	Ph.D.	Assistant Professor

Department of Statistics

The Department of Statistics, Ramanujan College was established in July 2013. The Department offers an honours course in Statistics. The Department has a well-equipped computer lab where the students get the opportunity and space to connect theoretical knowledge with practical learning. The Department also has a spacious & well-maintained library.

The Department aims to provide excellent education in statistics, to prepare departmental majors for successful careers in academia, industry and government and collaborate with the researchers in other disciplines to investigate important scientific issues. It acquaints the students with the role played by probabilistic and statistical ideas and methods in the many fieldsof science technology, and even humanities. The Departmental Society – Encephel undertakes surveys and data without any manipulation so that meaningful conclusions can be drawn.

S.No.	Name of Faculty	Qualification	Designation
1.	Dr. Sachin Tomer (Teacher-in Charge)	Ph.D.	Assistant Professor
2.	Dr. Ashish Kr. Shukla	Ph.D.	Assistant Professor
3.	Dr. Brijesh Kumar	Ph.D.	Assistant Professor
4.	Dr. Abhishek	Ph.D.	Assistant Professor
5.	Dr. Suman Jaiswal	Ph.D.	Assistant Professor

Department of Vocation

Ramanujan College under the umbrella of DDU Kaushal Kendra, set up in collaboration with NSDC, offers two vocational courses vis-à-vis B.Voc. (Banking Operations) and B.Voc. (Software Development). The B.Voc. (Software Development) course comes under the purview of IT/ITes sector which is governed by NASSCOM Sector Skill Council whereas the B. Voc (Banking Operations) is taken care of by BFSI Sector Skill Council.

These courses welcome aspirants from all spheres of the country irrespective of their educational backgrounds and encourage them to learn the skills necessary for being employable in the dynamic fintech industry.The curriculum in each of the years of the programme would be a suitable mix of general education and skill development components. Under B. Voc, there is primarily an Educen Society and Placement Cells: Avenues and Celect.

S.No.	Name of Faculty	Qualification	Designation
1.	Ms. Ashima Jain	M.Tech.	Assistant Professor

ACADEMIC CATALYSTS

CENTERS

S.No.	Center
1.	Teaching Learning Center
2.	Center for Ethics and Values
3.	Center for Human Rights Studies
4.	Thrust: Center for Entrepreneurship and Small Business
5.	Ramanujan Center for Applied Mathematics and Research
6.	Center for Robotics and Artificial Intelligence
7.	Center for Social Innovation
8.	UGC Deen Dayal Upadhyay (D.D.U.) Centre for Knowledge Acquisition and Upgradation of Skilled Human Abilities and Livelihood (K.A.U.S.H.A.L.)
9.	School of Happiness

CELLS

S.No.	Cells
1.	Internal Quality Assurance Cell (IQAC)
2.	Placement & Career Development Cell
3.	Research, Development and Services Cell (RDSC)
4.	Equal Opportunity Cell (EOC)
5.	Women Development Cell (WDC)
6.	North East Student's Cell

ADD-ON COURSES

Apart from the regular undergraduate courses, the college offers a variety of degree and diploma courses for skill enhancement and wider options for students.

S.No.	Name of Course*	Nature
1.	Financial Planning: A Personal Finance Programme	Certificate (2 Months)
2.	MS Office Essentials	Certificate (3 Months)
3.	Data Analysis and Research (Sharpening the Skills Through MS-Excel & R Software)	Executive Development Programme (1 Month)
4.	Fundamentals of Python Bootcamp	Short Term Course
5.	Data Science	Short Term Course
6.	Digital Marketing	Short Term Course
7.	English Studies: Select Critical Approaches to Literature	Add-on Course (1 Month)
8.	IND-AS	Diploma Course (3 Months)
9.	Human Rights	UGC Sponsored Certificate Course (3 Months)
10.	Executive and Skill Development Program in Happiness	Short Term Course (6 Months)
11.	Mass Media and Film Studies	Certificate Course

*NOTE: PLEASE CHECK THE NOTICE BOARD AND THE COLLEGE WEBSITE FOR MORE INFORMATION.

COLLEGE SOCIETIES

S.No.	Societies
1.	National Service Scheme (NSS)
2A.	National Cadet Corps (NCC) – Boys Wing
2B.	National Cadet Corps (NCC) – Girls Wing
3.	Tark - The English/Hindi Debating Society
4.	Jazba - The Theatre/Street Play Society
5.	Shivranjani - The Music Society
6.	Dance Neuclic Acid (DNA) - The Dance Society
7.	First Cut - The Film Making Society
8.	Brushstrokes - The Fine Arts Society
9.	Outreach Programme
10.	Tatva - The Environment & Eco Club
11.	ENACTUS Ramanujan
12.	Glam Sham - The Fashion Society
13.	Ramanujan Bhangra Society
14.	Pramana – The Quiz Society

ANNUAL ACTIVITIES

STUDENT SUPPORT
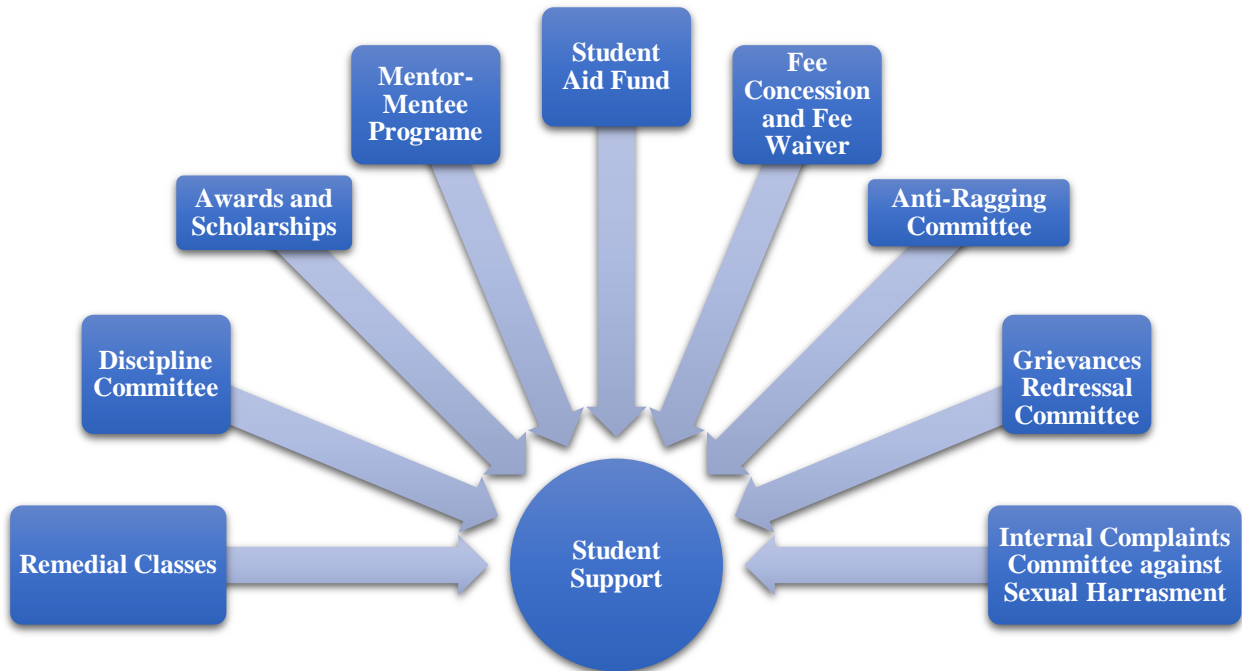
Note: Students are advised to regularly check the College Website and Notice Board regarding any new information or updates about the above Student Support activities.

ANTI-RAGGING COMMITTEE

The Anti-Ragging Committee is constituted every year which takes various precautionary measures to prevent ragging on the College campus. It ensures the implementation of all regulations of the UGC about curbing the menace of ragging in higher educational institutions as per the directives of the honourable Supreme Court of India. The names of all the committee members along with their telephone numbers and emails are displayed at noticeable places in the College and on the College website. The complaint boxes are placed in the College at visible and strategic places. CCTV cameras installed in the College at various points, the constant vigil of male and female security guards and members of teaching/non-teaching staff, with due instructions from the Principal, taking rounds in the various locations of the College, has turned the College into a complete no

ragging zone. Punishment of ragging is suspension or expulsion or cancellation of Degree or Penal Action.

Ragging Complaint Mechanism:

Drop a written complaint in complaint box of College or to Convenor of the Anti-Ragging Committee.

Call 24x7 National Anti-Ragging Helpline No. 1800-180-5522

Call 100 or inform your nearest PCR van.

Inform the University Information Center (University of Delhi) at 155215 or 27006900 (Monday to Friday)

Send e-mail at ramanujancollege2010@gmail.com

Members:

1. Mr. Jagannath Chaudhary, Convenor, Associate Professor, Department of Political Science

2. Mrs. Rachna Gupta, Associate Professor, Department of Commerce

3. Dr. Nagender Pal, Assistant Professor, Department of Commerce

4. Dr. Mohinder Paul, Assistant Professor, Department of Commerce

5. Dr. Alok Ranjan Pandey, Assistant Professor, Department of Hindi

6. Dr. Kamlesh Kr. Raghuvanshi, Assistant Professor, Department of Computer Science

7. Mr. Arnav Kumar, Assistant Professor, Department of Commerce and Management Studies

8. Mr. Vikas Kumar, Assistant Professor, Department of History

9. Mr. Rajesh Yadav, Administrative Officer

GRIEVANCE REDRESSAL COMMITTEE

The students having any grievance can direct their problems to this Committee. The Members, after proper investigation, will resolve the issues. The teachers are always vigilant about the activities going on in the campus. As a preventive measure, CCTVs have been installed at various places on the campus.

Members:

1. Dr. Meena Sharma, Convenor (EWS Representative), Associate Professor, Department of Hindi

2. Ms. Suchi Patti (SC/ ST Representative), Assistant Professor, Department of Commerce

3. Dr. Kanwal Jeet Singh (OBC Representative), Assistant Professor, Department of Commerce

4. Dr. Sudhanshu Mohan Kestwal (PwD Representative), Assistant Professor, Department of Hindi

5. Mr. H. L. Neihsial (North East Representative), Assistant Professor, Department of Commerce

6. Dr. Shikha Sharma (Sports Representative), Department of Physical Education

7. Mr. Arnav Kumar (BMS Representative), Department of Management Studies

8. Mr. Rajesh Yadav, Administrative Officer

PREVENTION OF CASTE BASED DISCRIMINATION AT WORKPLACE COMMITTEE

Ramanujan College prohibits any kind of Caste Based Discrimination at Workplace and actively desist its members from indulging in any form of caste- based discrimination. The discrimination based on caste is a punishable offence. The University Grants Commission has strictly ordered the higher educational institutions to monitor caste-based discrimination. Anyone may report a case either through the online Form or a written complaint in the register kept at the principal's office. The College has also constituted the Prevention of Caste Based Discrimination Committee to resolve issuespertaining to the Caste Based Discrimination at Workplace. The following are the members of the Committee:

1. Dr. Kanwal Jeet Singh (Convenor)

2. Dr. Nagender Pal

3. Mr. V. Gunasekaran

4. Mr. Sanjay Bhandari

The online complaint can be lodged on the college website at the link: https://ramanujancollege.ac.in/prevention-of-caste-based-discrimination-at-%20workplace/

INTERNAL COMPLAINTS COMMITTEE AGAINST SEXUAL HARASSMENT AT WORKPLACE

The College is very vigilant in following the rules regarding the prevention of sexual harassment. The Internal Complaints Committee against Sexual Harassment regularly cooperates with the Apex Body at the University level. The College has a women Guard and female faculty members with whom the girl students can easily discuss their issues. To ensure the safety of girl students, the entire College is under CCTV surveillance. Women Helpline Numbers:

DCW Helpline	011-23379181; 011-23370597
Women Helpline	1091 (24 hours toll-free)
Police Control Room	100

Committee Members:

1. Dr. Madhu Kaushik,Associate Professor, Department of Hindi, Presiding Officer, (M) +91 3717715924, E-mail address: icc.ramanujan@gmail.com
2. Two Faculty Members:

    a. Ms. Rachna Gupta, Associate Professor, Department of Commerce

    b. Mr. Pappu, Assistant Professor, Department of Mathematics

3. Two Non-Teaching Staff:

a. Mr. Rajesh Yadav, Administrative Officer

b. Ms. Nidhi Mathur, Senior Assistant

4. One membership from NGO:

a. Mr. Vishwajeet Ghosal

DISCIPLINE COMMITTEE

The Discipline Committee ensures that any activity that violates the status and dignity of the students of the College is seriously dealt with and appropriate action is taken immediately.

The Members of Committee are:

1. Dr. Ajay Kumar (Convenor)

2. Dr. Madhu Batta

3. Dr. Prabuddh Ananda

4. Dr. Kamlesh Kumar Raghuvanshi

5. Dr. Shiksha Sharma

6. Dr. Abhishek

7. Mr. Saurabh

8. Dr. Brijesh Kumar

9. Mr. Rahul Singh

STUDENT AID FUND

With the support of UGC, the College has set up the Student's Aid Fund to render financial assistance to economically challenged students. Students can use this aid for tuition or examination fees, buying books, clothes, and medicines.

AWARDS AND SCHOLARSHIPS

Ramanujan College believes in acknowledging and appreciating the achievements of its

students. We honour our outstanding students for their hard work and sincerity through various categories of awards and scholarships.

POLICY TITLE:

Award of Academic Prizes/Merit Scholarships and Free ships to students.

POLICY NUMBER:

RC/IQAC/APMS/2013

POLICY STATEMENT

In an effort to recognise and encourage academic excellence, Ramanujan College annually awards Academic Prizes/Merit Scholarships for academically meritorious students.

Aimed at supporting economically weaker students, the College provides need-based Free ships during admission and every semester to enable them to overcome financial constraints to continue higher education.

Alumni Scholarship is provided annually on need-cum-merit basis.

POLICY PURPOSE AND OBJECTIVE

Academic Prizes/Merit Scholarships are given by way of grant to felicitate students for achieving outstanding results in the University examinations.

Free ships are given by way of financial aid and complete/partial exemption of Tuition/Examination Fee during admission and every semester to provide equal opportunity to students from economically marginalised section to continue higher education.

Alumni Scholarships have been instituted to encourage the Alumni to get connected with their alma mater and be a significant part of the corporate life of the College.

FEATURES OF THE POLICY

Instituted by:

IQAC

Funded by:

Ramanujan College, Special Funds created by individuals associated with the College and the Alumni Association of the College.

Eligibility:

- Academic prizes/Merit Scholarships: First and Second positions in each course/programme offered by the College based on annual academic results and fulfilling the respective criteria for each special scholarship instituted.

- Free ships: Annual income of parents and other criteria as decided by the Staff Council constituted Fee Concession Committee from time to time.

- Alumni Scholarship: Need-cum-merit basis.

- The Academic prizes/Merit Scholarships and Alumni Scholarship are validated by the Staff Council constituted Prizes and Scholarship Committee.

Application:

- Academic prizes/Scholarships: The Prizes and Scholarship Committee annually scrutinises results of students of each course/programme offered by the College in the University examinations.

- Free ships: Eligible students are required apply each semester in the prescribed format along with the required documents.

- Alumni Scholarship: Each Department recommends two names on need-cum-merit basis.

Selection process:

- Academic prizes/Scholarships: The Prizes and Scholarship Committee selects students achieving First and Second Positions in each course, based on highest marks obtained in the University examinations, for Academic Prizes. The Committee selects students for each of the Scholarship, based on the specific criteria.

- Free ships: The applications received are scrutinised by the Fee Concession Committee against the criteria, along with the authenticity of the documents. The shortlisted students are called for an interaction with the Committee members on a prior determined date. The Committee finalises the students list based on assessment of the need of the students and the number of free ships available. In certain cases, students are granted partial free ships.

- Alumni Scholarship: All the recommendations received from the Departments are scrutinised by the Prizes and Scholarship Committee and a maximum of 25 scholarships are approved annually.

LIST OF ACADEMIC PRIZES

S.No.	Position	Criterion
1.	First	Result of Odd and Even semester exams (based on the amalgamated SGPA/CGPA) every year for each programme being run by the College
2.	Second	Result of Odd and Even semester exams (based on the amalgamated SGPA/CGPA) every year for each programme being run by the College

LIST OF MERIT SCHOLARSHIPS

S.No.	Scholarship's Name	Criterion
1.	S. K. Chopra Memorial Scholarship	Highest Marks in Stats (H)
2.	P. K. Grover Memorial Scholarship	Highest Marks in Eco (H)
3.	Krishan Kalyankari Memorial Scholarship	Highest Marks in B.Tech. (CS)
4.	Kamla Kishori Memorial Scholarship	Highest Marks secured by girl student in I or II year any course
5.	Sudesh Kumar Sharma Memorial Scholarship	Highest Marks in B.A.(P) I or II year
6.	Teachers' Memorial Scholarship	Highest Marks in English (H) I or II year
7.	Baldev Krishna Shastri Memorial Scholarship	Highest Marks in Hindi (H) I or II year
8.	N. K. Mansukhani Memorial Scholarship	Highest Marks in Pol.Sc. (H) I or II year
9.	Smt. Khazano Devi Jain Memorial Scholarship	Highest Marks in B.Com (H) II year
10.	Smt. & Shri Kapoor Chand Jain Memorial Scholarship	Highest Marks in B.Com (P) II year

11.	P. K. Kaul Memorial Scholarship (A)	Highest Marks in Psychology (H) I year
12.	P. K. Kaul Memorial Scholarship (B)	Highest Marks in Humanities – B.A (P), HN (H), Eng (H), Eco (H), Pol.Sc. (H), Psychology (H)-I year
13.	Raj Kumar Gupta Scholarship (A)	Highest Marks in Maths (H) I year
14.	Raj Kumar Gupta Scholarship (B)	Highest Marks in Company & Compensation Law
15.	Taro Devi Memorial Scholarship	Highest Marks in B.Com (P), B.Com (H), Maths (H), B.Tech (CS), Stats (H)-I year
16.	Jain Guru Prem Sukh Memorial Scholarship	Highest Marks in B.Com (P) & B.Com (H) I year
17.	Shri Gurucharan Singh Scholarship	Highest Marks in Pol. Sc. (H) II
18.	Gurucharan Singh Scholarship	Highest Marks in B.A. (H) Political Science I or II Year
19.	Sahdeo Prasad Pathak Memorial Scholarship (A)	Highest Marks in B.A. (H) Political Science III Year
20.	Sahdeo Prasad Pathak Memorial Scholarship (B)	Highest Marks in Political Science discipline in B. A. Prog
21.	Ramanujan Ratan Award	Outstanding III Year Student
22.	Ramanujan Scholarship	Outstanding II Year Student
23.	Ramanujan Scholarship	Outstanding I Year Student

The College has introduced the Ramanujan Awards and Scholarship for meritorious students from the Academic year 2016-17. The details are given below:

- Ramanujan Ratan Award, which includes a memento, a certificate and cheque of

Rs. 20,000/-, will be given to the student who has secured highest aggregate marks/percentage in all the three years (from among all the courses taken together).

- A Scholarship of Rs.1500/- per month will be awarded to the student who has secured the highest marks in aggregate during both the 1st and 2nd years (from among all the courses taken together).

- A Scholarship of Rs.1000/- per month will be awarded to the student who has secured the highest marks during the 1st year (from among all the courses taken together).

- In addition to these prizes, the Development Fund and Infrastructural Committee have decided to award Scholarship to 10% of the toppers in every course for buying books to motivate and stimulate the students. Last year, an amount of Rs. 1,500/- per student was awarded to 121 students from various Departments.

PROCESS AND PROCEDURE

ACADEMIC PRIZES/MERIT SCHOLARSHIPS AND ALUMNI SCHOLARSHIPS

1. The Prizes and Scholarship Committee annually scrutinises results of students of each course/programme offered by the College in the University examinations to select First and Second positions from each course/programme for academic prizes and for Merit Scholarships.
2. For Academic Prizes/Merit Scholarships and Alumni Scholarships, the selected students are informed.
3. Cash prize and certificate is awarded every year, preferably on the Annual Day function of the College.

FOR FREESHIPS

4. The College issues notification (website/notice boards/social media) inviting application from students across disciplines on the prescribed format along with all the required document.

Documents Required for free ship

S.No.	List of Document
1.	School Leaving Certificate (Class X)
2.	High School Leaving Certificate (Class XII)
3.	Result of previous academic semester (if applicable)
4.	Family annual income certificate/ITR
5.	Aadhaar Card
6.	Bank Passbook
7.	BPL Ration Card
8.	Fee receipt of current semester
9.	Self - declaration of parents/students

5. The Fee Concession Committee scrutinises the applications received, along with the authenticity of the documents.

6. The shortlisted students are called for an interaction with the Committee members on a prior determined date. They must carry all the documents in original.

7. The Committee finalises the students list based on assessment of the need of the students and the number of free ships available. In certain cases, students are granted partial free ships.

8. Until the fee concession is sanctioned, full fee must be paid by the student. A refund of payments made at the beginning of the year may be subsequently claimed if the concession is sanctioned.

*The policy is subject to periodic review.

LIBRARY

The College has a computerized library, which works on Online Public Access Catalogue (OPAC) system that helps to locate all the reading material available on the computer. The library is spacious and has been divided into various sections— reference, textbook and newspapers and magazines. Separate reading rooms for the students and teachers make it more user-friendly. The library also has a book bank which issues books to the deserving but economically weak students for an entire session.

The library is well stocked with around 41,475 books on Business, Commerce, Management, Economics, Humanities, Social Sciences, Mathematics and Computer Science. It subscribes to the Electronic Resource Management Package for e-journals. Two federated searching tools have been introduced to search articles in multiple databases: JCCC of UGC INFONET; and KNIMBUS of Delhi University Library system. It also provides access to in-house/remote access to e-publications and other subscribed resources of the University of Delhi. The library has automated all its routine functions through the Lease version of LibSys integrated library management software package.

Library working hours:

- On working days, holidays and during vacation: Monday to Saturday – 9 am to 5:30 pm

- Before and during examinations – 9 am to 7.30 pm

Library Rules:

- The admitted students have to register in the library for membership.

- Three books are issued to the students at a time for one week. Exceeding the time leads to a fine of Re. 1 per day.

Reference books, magazines and syllabus are issued against the Identity Card for consultation in the Reading Room only.

NON-TEACHING STAFF

Principal's Office		
1.	Mrs. Nidhi Mathur	Senior Assistant & PA to Principal (Offg.)
2.	Mrs. Vinita Thakur	Semi Professional Assistant
3.	Mr. Sanjay Bhandari	Assistant
4	Mr. Sanjeev Kumar	MTS
Administrative Department		
1.	Mr. Rajesh Yadav	Administrative Officer
2.	Dr. Sankat Mochan	Administrative Officer
3.	Mr. Dayanand Verma	Section Officer
4.	Mr. Mukesh B. Maindola	Senior Assistant
5.	Mr. Ram Prasad	Assistant
6.	Mr. Akash Sagar	Assistant
7.	Mr. Aklesh Nautiyal	Assistant
8.	Mr. Rohit Gupta	Assistant
9.	Mr. Karnail Singh	Junior Assistant
10.	Mr. Dinesh Kumar	Junior Assistant
11.	Mr. Nomaan Baig	Junior Assistant
12.	Mr. Mahavir	MTS
13.	Mr. Ashok Kumar	MTS
14.	Mr. Sarjit Singh	MTS
15.	Mr. Hemant Giri	MTS
16.	Mr. Santosh Kumar	MTS
17.	Mr. Punit Bajpayee	MTS
Sports Department		
1.	Dr. Shikha Singh	Director
2.	Mr. Sujeet Kumar	MTS
3.	Mr. Gopal Narain	MTS
B. Voc. Department		
1.	Mrs. Nidhi Mathur	Senior Assistant
Psychology Lab		
1.	Mr. Manish	MTS
Medical Room		
1.	Mrs. Sunali	Nurse
TLC/Media Lab Staff		
1.	Mr. Akhil Raj	Assistant
2.	Mr. Prashant	Junior Assistant
3.	Mr. Anil Kumar	MTS
4.	Mr. Vinod Kumar	MTS
Maintenance Department		
1.	Mr. Agnesh Kumar	Senior Assistant
2.	Mr. Sant Ram	Gardener
3.	Mr. Ashok Maurya	Gardener
4.	Mr. Shitlesh Kumar Singh Chauhan	Electrician
5.	Mr. Manoj Kumar	Security In-charge

Accounts Department		
1.	Mr. Mohit Jagota	Section Officer
2.	Mr. Sumit Suhag	Senior Assistant
3.	Mr. Anil Yadav	Junior Assistant
4.	Ms. Priyanka Bisht	Junior Assistant
5.	Mr. Anuranjan Toppo	Junior Assistant
Library		
1.	Dr. M. P. Upadhyay	Professional Assistant
2.	Mr. Jatan Singh	Professional Assistant
3.	Mr. Veer Pal Singh	Library Assistant
4.	Mr. Bhagwat Garg	Library Attendant
5.	Mr. Leela Dhar	MTS
6.	Mr. Mohit Verma	MTS
7.	Mr. Sanjeev Kumar	MTS
8.	Mr. Sachin Kumar	MTS
9.	Mr. Kapil Sunehria	MTS
IT Department		
1.	Mr. Narender Kumar	Senior Technical Assistant (Computer)
2.	Mr. Ravindra Singh Bisht	Junior Assistant
3.	Mr. Krishan Kumar	Assistant
4.	Mr. Vikas Kumar	Junior Assistant
5.	Mr. Sandeep Kumar	Junior Assistant
6.	Mr. Amol Ranjan Pandey	MTS

RULES AND REGULATIONS

Maintenance of Discipline among Students

Observance of discipline is a must for every student admitted into the college. Students must abide by all the rules and regulations of the college, written or unwritten and thereby create an atmosphere conducive to learning and establishment of healthy traditions. Students are required to read these rules carefully and ensure good conduct and behavior during their stay in the college. Parents are also requested to read these rules carefully and ensure good conduct of their wards at all the times during their stay in the college.

University Ordinance (XV-B)

The ordinances XVB concerning the Maintenance of discipline by students is reproduced below for information. All students admitted to College are required to maintain discipline to the satisfaction of the authorities of the college/university. A brief summary of the Ordinance XVB Maintenance of Discipline among students of the University are given below:

1. All powers relating to discipline and disciplinary action are vested in the Principal.

2. The Principal may delegate all or such powers as he / she deems proper to the

Discipline Committee and to such other persons as he/she may specify in this behalf.

3. Without prejudice to the generality of power to enforce discipline, the following shall amount to acts of gross indiscipline:

   a. Physical assault or threat to use physical force against any member of the teaching and non- teaching staff of the College;

   b. Carrying of, use of or threat to use of any weapons

   c. Any violation of the provisions of the Civil Rights Protection Act, 1976

   d. Violation of the status, dignity and honour of students belonging to the scheduled castes and tribes

   e. Any practice-whether verbal or otherwise-derogatory of women

   f. Any attempt at bribing or corruption in any manner

   g. Wilful destruction of institutional property

   h. Creating ill-will or intolerance on religious or communal grounds

   i. Causing disruption in any manner of the academic functioning of the College and University;

   j. Ragging

4. Without prejudice to the generality of his / her powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as may seem to him/her appropriate, the Principal may in the exercise of his / her powers aforesaid order or direct that any student or students:

   a. be expelled; or

   b. be, for a stated period rusticated; or

   c. be not for a stated period, admitted to a programme or programmes of study in a College, department or Institution of the University; or

   d. be fined with a sum of rupees that may be specified; or

   e. be debarred from taking a University or College Examination or Examinations for one or more years; or that the result of the student or students concerned in the Examination or Examinations in which he/she or they have appeared be cancelled.

5. The Principals of the Colleges, Heads of the Halls, Deans of Faculties, Heads of Teaching Departments in the University, the Principal, School of Correspondence Courses and Continuing Education and Librarian shall have the authority to exercise all such disciplinary powers over students in their respective Colleges, Institutions,

Faculties and Teaching Departments, in the University as may be necessary for the proper conduct of the Institutions, Halls and teaching in the concerned Departments. They may exercise their authority through, or delegate authority to, such of the teachers in their Colleges, Institutions or Departments as they may specify for these purposes.

6. Without prejudice to the powers of the Vice Chancellor and the Proctor as aforesaid, detailed rules of discipline and proper conduct shall be framed. These rules may be supplemented, where necessary, by the Principals of Colleges, Heads of Halls, Deans of Faculties and Heads of Teaching Departments in this University. Each student shall be expected to provide himself/ herself with a copy of these rules.

7. At the time of admission, every student shall be required to sign a declaration that on admission he/she submits himself/herself to the disciplinary jurisdiction of the Vice Chancellor and the several authorities of the University who may be vested with the authority to exercise discipline under the Acts, the Statutes, the Ordinance and the rules that have been framed therein by the University.

Prohibition of and Punishment for Ragging

Ragging in any form is strictly prohibited. Violation of discipline rules and acts of ragging are punishable according to Ordinance XV-C of the University. Students must abide by all the rules and regulations of the college, written or unwritten and thereby create an atmosphere conducive to learning and establishment of healthy traditions. Students are required to read these rules carefully and ensure good conduct and behavior during their stay in the college. Parents are also requested to read these rules carefully and ensure good conduct of their wards at all the times during their stay in the college.

In addition to the provisions of Ordinance XVC all other masseurs decided upon by the Honorable Supreme Court of India, Ministry of HRD and UGC would be binding on the University, Colleges and the Hostels as well as the Students admitted there to.

UNIVERSITY ORDINANCE (XV-C)

1. Ragging in any form is strictly prohibited, within the premises of College/Department or Institution and any part of Delhi University system as well as on public transport.

2. Any individual or collective act or practice of ragging constitutes gross indiscipline and shall be dealt with under this Ordinance.

3. Ragging for the purposes of this Ordinance, ordinarily means any act, conduct or

practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior byother students and includes individual or collective acts or practices which

(a) involve physical assault or threat to use of physical force?

(b) violate the status, dignity and honour of women students?

(c) violate the status, dignity and honour of students belonging to the scheduled castes and tribes?

(d) expose students to ridicule and contempt and affect their self esteem?

(e) entail verbal abuse and aggression, indecent gestures and obscene behavior.

4. The Principal of a College, the Head of the Department or an Institution, the authorities of College, of University Hostel or Halls of Residence shall take immediate action on any information of the occurrence of ragging.

5. Notwithstanding anything in Clause (4) above, the Proctor may also suo moto enquire into any incident of ragging and make a report to the Vice Chancellor of the identity of those who have engaged in ragging and the nature of the incident.

1. The Proctor may also submit an initial report establishing the identity of the perpetrators of ragging and the nature of the ragging incident.

2. If the Principal of a College or Head of the Department or Institution or the Proctor is satisfied that for some reason, to be recorded in writing, it is not reasonably practical to hold such an enquiry, he/she may so advise the Vice Chancellor accordingly.

3. When the Vice Chancellor is satisfied that it is not expedient to hold such an enquiry, his/her decision shall be final.

4. On the receipt of a report under Clause (5) or (6) or a determination by the relevant authority under Clause (7) disclosing the occurrence of ragging incidents described in Clause 3 (a), (b) and (c) the Vice Chancellor shall direct or order rustication of a student or students for a specific number of years.

5. The Vice Chancellor may in other cases of ragging order or direct that any student or students be expelled or be not for a stated period, admitted to a course of study in a college, departmental examination for one or more years or that the results of the student or students concerned in the examination or examinations in which they appeared be cancelled.

6. In case any students who have obtained degrees or diploma of Delhi University are found guilty? under this Ordinance, appropriate action will be taken under Statute 15

for withdrawal of degrees or diploma conferred by the University.

7. For the purpose of this Ordinance, abetment to ragging whether by way of any act, practice or incitement of ragging will also amount to ragging.

8. All institutions within the Delhi University system shall be obligated to carry out instructions/ directions issued under this Ordinance, and to give aid and assistance to the Vice Chancellor to achieve the effective implementation of the Ordinance.

Note: Order of the Vice Chancellor in pursuance of Ordinance XVC:

Where incident(s) of ragging are reported to the Vice Chancellor by any authority under this Ordinance, the student(s) involved in ragging, shall be expelled for a specified term, designated in the order, nonstudents involved in reports of ragging will be proceeded with under the criminal law of India? they will also be rendered ineligible for a period of five years from seeking enrolment in any of the institutions of the University of Delhi. Students against whom necessary action is taken under this note, will be given post decisional hearing, with strict adherence to the rules of natural justice.

Prevention of Sexual Harassment

Ordinance XVD Sexual Harassment

1. SHORT TITLE AND EXTENT:

The present ordinance is based on the Policy against Sexual Harassment by the Delhi University and seeks to maintain and create an academic and work environment free of sexual harassment for students, academic and non-teaching staff of the Delhi University. The ordinance will also apply to outsiders and residents, on the Delhi University campus, to the extent specified herein these rule and procedures.

2. DEFINITIONS:

I. "Students" includes regular students as well as current ex-students of Delhi University.

II. "Teaching staff" include any person on the staff of the Delhi University or any colleges or institution affiliated to it, who is appointed to a teaching and/or research post, whether full time, temporary, adhoc, part-time, visiting, honorary, or on special duty or deputation and shall also include employees employed on a casual or project basis.

III. "Non-Teaching Staff" includes any person on the staff of the Delhi University or of any colleges or institutions affiliated to it, who is not included in the teaching staff. It includes employees who are fulltime, temporary, adhoc, Part-time, visiting

honorary, or on special duty or deputation, and employees employed on a casual or project basis.

IV. 'Member of the University' includes all those included in categories i – iii above.

V. "Resident" includes any person who is a temporary or permanent resident of any of the accommodations or premises allotted to an employee by the University of Delhi or by any of its affiliated colleges or institutions.

VI. "Outsider" includes any person who is not a member of the University or a resident. It also includes, but is not limited to, any private person offering residential, food and other facilities to students, teaching staff or non-teaching staff of the Delhi University or any college or institution affiliated to Delhi University.

VII. "Campus" includes all places of work and residence in the Delhi University or any college or institutions affiliated to the Delhi University. It includes all places of instruction, research and administration, as well as hostel, health centres, sports grounds, staff quarters and public places (including shopping centres, eating places, parks, streets and lanes) on the Delhi University campus or the campus of any college or institution affiliated to the Delhi University.

VIII. "Sexual harassment" includes any unwelcome sexually determined behavior, whether directly or by implication and includes physical contact and advances, a demand or request for sexual favours, sexually coloured remarks, showing pornography or any other unwelcome physical, verbal or nonverbal conduct of sexual nature.

Explanation: "Sexual harassment" shall include, but will not be confined to, the following:

a. When submission to unwelcome sexual advances, requests for sexual favours, and verbal or physical conduct of a sexual nature are made, either implicitly or explicitly, a ground for any decision relating to employment, academic performance, extracurricular activities, or entitlement to services or opportunities at the Delhi University.

b. When unwelcome sexual advances, and verbal, nonverbal and/or physical conduct such as loaded comments, remarks or jokes, letters, phone calls or email, gestures, exhibition of pornography, lurid stares, physical contact, stalking, sounds or display of a derogatory nature have the purpose and/or effect of interfering with an individual's performance or of creating an intimidating, hostile, or offensive environment.

c. When a person uses, with a sexual purpose, the body or any part of it or any object as an extension of the body in relation to another person without the latter's consent or against

theperson's will, such conduct will amount to sexual assault.

d. When deprecatory comments, conduct or any such behavior is based on the gender identity/sexual orientation of the person and/or when the classroom or other public forum ofthe University is used to denigrate/discriminate against a person or create a hostile environment on the basis of a person's gender identity/sexual orientation.

3. SCOPE OF THE ORDINANCE

This Ordinance shall be applicable to all complaints of sexual harassment made:

I. By a member of the university against any other member of the university irrespective ofwhether the harassment is alleged to have taken place within or outside the campus.

II. By a resident against a member of the university or by a member against a resident irrespective of whether the sexual harassment is alleged to have taken place within or outsidethe campus.

III. By an outsider against a member of the University or by a member of the university against an outsider if the sexual harassment is alleged to have taken place within the campus.

IV. By a member of the university, against an outsider if the sexual harassment is alleged tohave taken place outside the campus. In such cases the Committee shall recommend that the university college authorities initiate action by making a complaint with the appropriate authority. Further the committee will actively assist and provide available resources to thecomplainant in pursuing the complaint.

4. COMPLAINT MECHANISM

Implementation of the University policy against sexual harassment shall be achievedthrough:

i. The Apex Complaints Committee, which shall be an apex regulatory and appellate bodythe University of Delhi for redressal and resolution of complaints.

ii. University Units Complaints Committees, which shall be set up in clusters of UniversityDepartments/Centres as complaints and redressal bodies.

iii. College Complaints Committees, which shall be set up in each college of the Universityof Delhi as complaints and redressal bodies.

iv. Central Pool Complaints Committees, which shall be complaints and redressal bodies (one each for the North and South Campuses) for those units that are not affiliated to any college/ department/institution and have not been included in either CCC or UUCC.

5. REDRESSAL

I. UUCC/CCC/CPCC/ACC may ask the College/University to suspend the alleged harasser from an administrative post/class if his/her presence is likely to interfere with the enquiry.

II. The victim of sexual harassment shall have the option to seek transfer of the perpetrator or her/his own transfer where applicable.

III. Notwithstanding the contents of any other ordinance relating to service conditions etc., the head of the institution upon receipt of the enquiry report, shall refer the same to the Governing Body/ Executive Council (EC) and take disciplinary action on the basis of recommendations of the Complaint Committees provided that in the case of termination of service the existing rules of the university will also be forwarded.

IV. The disciplinary action shall be commensurate with the nature of the violation.

A. In the case of University/college employees, disciplinary action may be in the form of :

    i)   Warning

    ii)   Written apology

    iii)   Bond of good behaviour

    iv)   Adverse remarks in the Confidential Report

    v)   Debarring from supervisory duties

    vi)   Denial of membership of statutory bodies

    vii) Denial of reemployment

    viii) Stopping of increments/promotion

    ix)   Reverting, demotion

    x)   Suspension

    xi)   Dismissal

    xii) Any other relevant mechanism.

B. In case of students, disciplinary action may be in the form of:

    i)   Warning

    ii)   Written apology

    iii)   Bond of good behaviour

    iv)   Debarring entry into a hostel/campus

    v)   Suspension for a specified period of time

    vi)   Withholding results

    vii) Debarring from exams

    viii) Debarring from contesting elections

ix)   Debarring from holding posts

x)   Expulsion

xi)   Denial of admission

xii)   Declaring the harasser as "persona non grata" for a stipulated period of time.

xiii)   Any other relevant mechanism

C. In the case of third party harassment, the University/college authorities shall initiate action by making a complaint with the appropriate authority.

Anti-Smoking

Smoking is banned in the College in accordance with the Delhi University's Anti-Smoking initiative in partnership with the Delhi Police and the World Lung Foundation – South Asia.

Identity Card

Identity Cards are issued to all the students of the College. The students should ensure that the particulars in the Identity Card filled by him/her are correct. They are required to produce the Identity Card whenever demanded by any authority of the College.

The Identity Card needs to be renewed every year. The new Identity Card is issued only on the submission of the earlier Card.

Attendance

All classes will commence from 02 November, 2022. Attendance will be marked from this day.

1.   The students are required to attend at least two thirds of all the lectures/tutorials/practical.

2.   No student shall be allowed to take the university examination unless he/she has fulfilled the minimum attendance requirement of the University.

3.   In case of illness, a student must inform the College office and submit a medical certificate within a week of his/her re-joining.

4.   If the medical certificate is not submitted in the above-mentioned period, no benefit in attendance will be given.

5.   The students participating in co-curricular activities/sports etc. should apply in writing, giving the specific dates of participation in such activities, after getting the necessary recommendation on the application, from the concerned teacher.

6.   Admit card will not be issued against payment of the fine in lieu of shortage of attendance.

7. The students are required to check their attendance records uploaded on the College website every month.

Migration

Inter-college migration is not allowed in any semester or year in the College.

CODE OF PROFESSIONAL ETHICS

I. Teachers and their Responsibilities

Whoever adopts teaching as a profession assumes the obligation to conduct himself / herself in accordance with the ideal of the profession. A teacher is constantly under the scrutiny of his students and the society at large. Therefore, every teacher should see that there is no incompatibility between his precepts and practice. The national ideals of education which have already been set forth and which he/she should seek to inculcate among students must be his/her own ideals. The profession further requires that the teacher should be calm, patient and communicative by temperament and amiable in disposition.

Teacher should:

(i) Adhere to a responsible pattern of conduct and demeanor expected of them by the community;

(ii) Manage their private affairs in a manner consistent with the dignity of the profession;

(iii) Seek to make professional growth continuous through study and research;

(iv) Express free and frank opinion by participation at professional meetings, seminars, conferences etc., towards the contribution of knowledge;

(v) Maintain active membership of professional organisations and strive to improve education and profession through them;

(vi) Perform their duties in the form of teaching, tutorials, practicals, seminars and research work, conscientiously and with dedication;

(vii) Discourage and not indulge in plagiarism and other non ethical behaviour in teaching and research;

(viii) Abide by the Act, Statute and Ordinance of the University and to respect its ideals, vision, mission, cultural practices and tradition;

(ix) Co-operate and assist in carrying out the functions relating to the educational responsibilities of the college and the university, such as: assisting in appraising applications for admission, advising and counselling students as well as assisting the conduct of university and college examinations, including supervision, invigilation and

evaluation; and

(x) Participate in extension, co-curricular and extra-curricular activities, including thecommunity service.

II. Teachers and StudentsTeachers should:

(i) Respect the rights and dignity of the student in expressing his/her opinion;

(ii) Deal justly and impartially with students regardless of their religion, caste, gender,political, economic, social and physical characteristics;

(iii) Recognise the difference in aptitude and capabilities among students and strive to meettheir individual needs;

(iv) Encourage students to improve their attainments, develop their personalities and at thesame time contribute to community welfare;

(v) Inculcate among students scientific temper, spirit of inquiry and ideals of democracy,patriotism, social justice, environmental protection and peace;

(vi) Treat the students with dignity and not behave in a vindictive manner towards any ofthem for any reason;

(vii) Pay attention to only the attainment of the student in the assessment of merit;

(viii) Make themselves available to the students even beyond their class hours and help andguide students without any remuneration or reward;

(ix) Aid students to develop an understanding of our national heritage and national goals; and

(x) Refrain from inciting students against other students, colleagues or administration.

III. Teachers and ColleaguesTeachers should:

(i) Treat other members of the profession in the same manner as they themselves wish to betreated;

(ii) Speak respectfully of other teachers and render assistance for professional betterment;

(iii) Refrain from making unsubstantiated allegations against colleagues to higher authorities; and

(iv) Refrain from allowing considerations of caste, creed, religion, race or sex in theirprofessional endeavour.

IV.Teachers and AuthoritiesTeachers should:

(i) Discharge their professional responsibilities according to the existing rules and adhere toprocedures and methods consistent with their profession in initiating steps through their owninstitutional bodies and / or professional organisations for change of any such rule

detrimental to the professional interest;

(ii) Refrain from undertaking any other employment and commitment, including private tuitions and coaching classes which are likely to interfere with their professional responsibilities;

(iii) Co-operate in the formulation of policies of the institution by accepting various offices and discharge responsibilities which such offices may demand;

(iv) Co-operate through their organisations in the formulation of policies of the other institutions and accept offices;

(v) Co-operate with the authorities for the betterment of the institutions keeping in view the interest and in conformity with the dignity of the profession;

(vi) Adhere to the terms of contract;

(vii) Give and expect due notice before a change of position takes place; and

(viii) Refrain from availing themselves of leave except on unavoidable grounds and as far as practicable with prior intimation, keeping in view their particular responsibility for completion of academic schedule.

V. Teachers and Non-Teaching Staff Teachers should:

(i) Treat the non-teaching staff as colleagues and equal partners in a cooperative undertaking, within every educational institution;

(ii) Help in the functioning of joint-staff councils covering both the teachers and the non-teaching staff.

VI. Teachers and Guardians Teachers should:

(i) Try to see through teachers' bodies and organisations, that institutions maintain contact

with the guardians, their students, send reports of their performance to the guardians whenever necessary and meet the guardians in meetings convened for the purpose for mutual exchange of ideas and for the benefit of the institution.

VII. Teachers and Society Teachers should:

(i) Recognise that education is a public service and strive to keep the public informed of the educational programmes which are being provided;

(ii) Work to improve education in the community and strengthen the community's moral and intellectual life;

(iii) Be aware of social problems and take part in such activities as would be conducive to the progress of society and hence the country as a whole;

(iv) Perform the duties of citizenship, participate in community activities and shoulderresponsibilities of public offices;

(v) Refrain from taking part in or subscribing to or assisting in any way activities, which tendto promote feeling of hatred or enmity among different communities, religions or linguisticgroups but actively work for national integration.

POLICIES OF THE COLLEGE

POLICY TITLE: Barrier-free and inclusive campus for the differently-abled.
POLICY NUMBER: RC/IQAC/DAP/2016

INTRODUCTION

The Persons with Disabilities (Equal Opportunities, Protection of Rights, and Full Participations) Act, 1995 entails barrier-free situations as a measure of non-discrimination to enable the differently-abled to access inclusive education. The University Grants Commission (UGC) enjoins higher education institutions, colleges and universities to support and empower the differently-abled. The UGC started the scheme of assistance to universities/colleges for Higher Education for Persons with Special Needs (HEPSN), providing for infrastructural support, inclusivity and non-discrimination. This policy is being put in place in pursuance with the 1995 Act and the UGC scheme to make RamanujanCollege a differently-abled friendly institution.

POLICY STATEMENT

Ramanujan College is committed to enable differently-abled students, teaching and non-teaching staff to equally participate in the academic, social and cultural life of the College by providing infrastructural facilities, promoting inclusivity and non-discrimination, creatingawareness and extending counselling support.

POLICY PURPOSE AND OBJECTIVE

- To ensure that all infrastructural development will be inclusive of facilities that will beconducive to the differently-abled.

- To enable the differently-abled to choose to study and work at Ramanujan College without any hesitancy.

- To support differently-abled students and teachers to participate on an equal basis

in the teaching-learning process, co-curricular and extra-curricular activities, and differently-abled non-teaching staff to carry on their assigned roles and duties.

- To empower and allow the differently-abled to grow and realise their aspirations in a sensitised environment.

- To eliminate barriers, discriminatory practices and social exclusion.

- To promote the rights, dignity and self-worth of all individuals.

FEATURES OF THE POLICY

Inclusion and non-discrimination

- Strict implementation of admission policies for differently-abled students in accordance with the updated UGC guidelines for admission.

- Ensure non-discrimination during admission of differently-abled students, with proper mentoring and counselling.

- Strict implementation of the roster of appointment of Teaching and Non-Teaching Staff for PwD category as approved by the University of Delhi.

- Establish Equal Opportunity Cell as per the UGC Guidelines and its smooth functioning to address the special issues and needs of the differently-abled.

- Providing scholarship/free ship for differently-abled students.

- Workload for differently-abled teaching and non-teaching staff will be allocated as per government/UGC rule.

Infrastructural Support

- Making the campus infrastructure accessible for the differently-abled to enable barrier-free movement:
  - Railings
  - Ramps
  - Elevators
  - Accessible washrooms
  - Tactile pathways

- Making provision to physically and technologically support the differently-abled:
  - Wheelchairs

- Braille signboards
- Differently-abled software in the computer lab
- Braille and other differently-able friendly reading resources in the library
- Digitized audio books
- Writers during examination

- Making available suitable sports and wellness facilities for the differently-abled.

Sensitisation and Awareness

- Organization of programmes and activities to sensitise and generate awareness to make the campus a safe and friendly space for the differently-abled.

- Inclusion of differently-abled students and teachers in the organization of academic, co-curricular and extra-curricular activities and facilitating their participation in the same.

- Organizing short-term courses, workshops and training programmes, especially designed for differently-abled students, teaching and non-teaching staff.

- Training the teachers in differently-abled friendly teaching methods and practices, both inside and outside the classroom.

- Training the teachers in specific ICT and software tools to better communicate the curriculum to the differently-abled students.

Counselling and additional support

- Counselling facilities for the differently-abled.

- Remedial Classes for differently-abled students.

- Mentoring of differently-abled students.

- Collaboration with NGOs and other external agencies to create more learning, placement and vocational training opportunities for differently-abled students.

PROCESS AND PROCEDURE

1. The identification and classification of the disability will be done through the Government of India rules and regulations.

2. A detailed action plan is required to implement the areas identified in the policy, as and when required.

3. Circulars and notifications will be issued, wherever required.

*The policy is subject to periodic review.

POLICY TITLE: Environmentally Sustainable Green Campus.

POLICY NUMBER: RC/IQAC/ESGC/2017

INTRODUCTION

The need for protection and conservation of environment cannot be exaggerated. The Government of India has enacted through legislation and notification many laws, rules and regulations pertaining to sustenance of the environment. Institutionally, there is a need to view the issues of environment and ecology in a holistic manner. Ramanujan College is situated in a highly congested area of South Delhi, surrounded on three sides by residential complexes, with high levels of pollution and chronic lack of water resources. Since the demarcation of the Ramanujan College campus, it has been a paramount concern that the college campus be environmentally sustainable, clean and green. Joining in the mass cleanliness campaign of the Government of India, the Swachh Bharat Abhiyan, this policy pledges the commitment of the College to ecological wellbeing and environmental protection and sustainability.

POLICY STATEMENT

Ramanujan College is dedicated to protect and enrich the ecology of the campus through

water conservation, proper waste management systems, eco-friendly practices, thoughtful landscaping, sensitisation and awareness regarding social responsibility and perception towards the environment and undertaking audit procedures.

POLICY PURPOSE AND OBJECTIVE

- To sensitize the students, teaching and non-teaching staff of the College about the importance of environmental protection and encourage them to maintain a clean and green campus.
- To reduce, recycle and reuse.
- To make the campus smoke and plastic free.
- To ensure judicious use of all resources and save for future generations
- To work with all the stakeholders and local community to raise awareness related to environmental problems, ways of addressing them and motivate to adopt environmentally friendly practices.
- To undertake auditing procedures to assess environmental performance and adopt strategies for improvement.

FEATURES OF THE POLICY

Clean and Green Campus Initiatives: Eco-friendly Practices

- Waste segregated dustbins to be placed in all prominent places on the Campus.

- Organizing regular cleanliness drives.

- Organizing tree plantation drives.

- Energy conservation by use of LED lights.

- Environment friendly electronic appliances.

- Switching off electrical appliances when not in use.

- Increased used of daylighting.

- Campus to be no smoking zone.

- Campus to be plastic free zone.

- Prevent food wastage and ensure proper disposal in the College canteen.

- Composting biodegradable waste and use the same for organic gardening.

- Restrict entry of automobiles.

- Set up battery operated bike station in the campus.

- Pedestrian friendly pathways.

Water Conservation

- Installation of rainwater harvesting plant.

- Ensure leak-proof fixtures.

- Install water saving devices in taps and toilet flushes.

Waste Management System: Degradable and non-degradable waste

- Solid Waste Management
- Maintain the machine installed to decompose organic/biodegradable waste, and usethe manure for the College gardening.

- E-Waste Management
- E-waste collection drives.
- Collaboration for proper disposal of e-waste.

- Liquid Waste
  - Set up a sewage treatment plant.
  - Installation of Bio-toilets.

- Bio-medical Waste Management
  - Collaboration for proper disposal of bio medical waste.

Waste recycling system

- Systematic collection of waste paper produced on campus.

- Collaboration for recycling waste paper.

- Reduce use of paper in the long run by digitization of attendance and internal assessment records.

- Reduce use of paper in administrative functioning; implement double-sided printing.

- Reduce use of toilet papers.

Landscaping and Infrastructural Initiatives

- Maintain and increase the green cover of the campus and surrounding areas.

- Environment friendly new building.

- Installation of rooftop solar power panels.

- Initiate an herbal park project.

Sensitisation and awareness

- Establish an environmental club/student society.

- Periodically organize workshops and awareness campaigns on environment related issues in the College campus and areas surrounding the College.

- Organise anti-cracker campaigns.

- Administer oath to students, teaching and non-teaching staff to maintain cleanliness on campus.

- Organise competitions (poster making, slogan writing, essay/creative writing, poetry, street play) on pressing environmental concerns.

- Undertake activities under 'Swachh Bharat Abhiyan' by environment society,

NSS and NCC of the College.

Audits

- Energy Audit: The College will regularly conduct Energy Audit to review its energy consumption, identify wastage of energy and take measures to reduce carbon footprint.

- Green Audit: The College will regularly conduct Green Audit to examine the environmental conditions in the campus, ascertain that the rules and regulations are being followed and better maintain sustainability of the institution.

- Environment Audit: The College will regularly undertake environmental audit to assess the College's environmental performance and take measures to improve the same.

PROCESS AND PROCEDURE

1. A detailed action plan will be drawn to implement the areas identified in the policy
2. Circulars and notifications will be issued, wherever required.
3. Display posters and signages in the campus for awareness and implementation.
4. External agencies may be engaged, wherever necessary, through formal MoUs for waste management, recycling and other requirements for environmental sustainability.
5. Various plantation drives and collection drives will be evenly integrated in the academic calendar for their smooth handing over to the external agencies, wherever involved.

The Department of Environmental Studies will take the lead in implementation of this policy and conducting the audits.

*The policy is subject to periodic review.

DU ACADEMIC CALENDER 2022-23

UNIVERSITY OF DELHI
दिल्ली विश्वविद्यालय

No. Acad.I/299/Academic Calendar/721
Dated 12.10.2022

NOTIFICATION

The Academic Calendar to be followed for the first year of Undergraduate courses for the academic year 2022-23, is hereby notified for necessary compliance by all concerned:

Semester I	
Classes Begin	2nd November, 2022(Wednesday)
Dispersal of classes, preparation leave and practical examination begin	17th February, 2023(Friday) to 26th February, 2023(Sunday)
Theory examinations begin	27th February, 2023(Monday) to 15th March, 2023 (Wednesday)
Semester break	16th March, 2023 (Thursday) to 19th March, 2023(Sunday)
Semester II	
Classes begin	20th March, 2023(Monday)
Dispersal of classes, preparation leave and practical examination begin	08th July, 2023 (Saturday) to 16th July, 2023 (Sunday)
Theory Examination Begin	17th July, 2023 (Monday) to 28th July, 2023 (Friday)
Semester break	29th July, 2023 (Saturday) to 30th July, 2023 (Sunday)

REGISTRAR

Copy to:

1. The Dean Students Welfare/Proctor/Dean(Examinations)/Dean(Admissions)
2. All Deans/Heads/Principals/Director/Prof-in-Charge(all Law Centers)
3. Chairman, Delhi University Sports Council
4. Joint Registrar VCO/Legal/Finance
5. JR(SDC)/JR(Teaching)/JR(Council)/AR(Colleges)
6. PA to Registrar
7. PA to Dean of Colleges
8. PA to Director, South Campus

Joint Registrar (Academic)

University of Delhi, Main Campus, Delhi-110 007 (India)
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RAMANUJAN COLLEGE

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