



RAMANUJAN COLLEGE

Accredited Grade 'A' by NAAC

(University of Delhi)

Kalkaji, New Delhi-110 019

MINUTES OF THE GOVERNING BODY MEETING

held on Saturday 25th February, 2017 at 11.00 A.M.

VENUE: Committee Room, Ramanujan College, Kalkaji, New Delhi - 110019.

Item No. 1: (Record of Attendance):

A meeting of the Governing Body was held on Saturday, 25th February, 2017 at 11.00 a.m. in the Committee Room, Ramanujan College, Kalkaji, New Delhi - 110019. The following members were present:

1. Shri Shashank, Chairman
2. Prof. P. D. Sahare
3. Prof. C. S. R. Murthy
4. Dr. N. K. Kakkar
5. Dr. R. K. Sharma
6. Prof. (Dr.) Manoj Kumar Sinha
7. Dr. K. N. Chaturvedi
8. Dr. A. K. Malik
9. Dr. Vijay Kumar Khaira
10. Dr. Vinod Kumar Gupta
11. Dr. Kanwal Jeet Singh
12. Dr. S. P. Aggarwal, Member-Secretary.

Item No. 2: (Welcome to new Chairman and Members of Governing Body):

The Governing Body welcomed the new Chairman and the following nominated members on the College Governing Body for a period of one year.

1	Shri Shashank, (Chairman)	Nominated	w.e.f. 24.01.2017
2	Prof. P. D. Sahare	Nominated	w.e.f. 07.11.2016
3	Prof. C. S. R. Murthy	Nominated	w.e.f. 07.11.2016
4	Dr. N. K. Kakkar	Nominated	w.e.f. 07.11.2016
5	Dr. R. K. Sharma	Nominated	w.e.f. 07.11.2016
6	Prof. (Dr.) Manoj Kr. Sinha	Nominated	w.e.f. 07.11.2016
7	Dr. K. N. Chaturvedi	Nominated	w.e.f. 07.11.2016
8	Dr. A. K. Malik	Nominated	w.e.f. 07.11.2016
9	Dr. Vijay Kumar Khaira	Nominated	w.e.f. 07.11.2016

Contd.....2/p

ISO 9001:2008 Certified Organisation

Item No. 3: (Appreciation of services rendered by outgoing Chairman and members of Governing Body):

The Governing Body placed on record the appreciation for the services rendered to the Governing Body as a Chairman by Shri Brij Kishore Sharma. The Governing Body also placed on record the appreciation for the services rendered to the Governing Body by the following out-going members of the Governing Body.

- 1 Mr. S. Krishnamoorthy
- 2 Mrs. Veena Chaturvedi
- 3 Prof. Anita Sharma
- 4 Prof. Sheoraj Singh
- 5 Prof. Surender Kumar
- 6 Prof. R. K. Sharma
- 7 Ms. Gagan R. Singh

Item No. 4: (Welcome of Teachers' Representative in the Governing Body):

The Governing Body welcomed the following nominated Teachers' Representative on the College Governing Body for a period of one year.

- 1 Dr. Vinod Kumar Gupta, Associate Professor in the Department of Hindi w.e.f. 01.03.2016 under the category of more than 10 years of service in place of Dr. Abha Saxena.
- 2 Dr. Kanwal Jeet Singh, Assistant Professor in the Department of Commerce w.e.f. 04.04.2016 under the category of less than 10 years of service in place of Dr. Moola Ram.

Item No. 5: (Confirmation of Minutes of the last Governing Body meeting held on Wednesday, 04th May, 2016 and Minutes of meeting held by circulation for approving the Annual Accounts (2015- 2016) of the college):

The Governing Body confirmed and approved the minutes of the Governing Body meeting held on Wednesday, 04th May, 2016 and Minutes of meeting held by circulation for approving the Annual Accounts (2015-2016) of the college.

Item No. 6 : (Matter arising out of minutes of the last Governing Body meeting held on 04.05.2016, if any):

1. **Item 10: (Appointment of Vice-Principal and constitution of Committee):**



Contd.....3/p

Dr. N. K. Kakkar, GB member raised the query regarding the further progress done by the college in appointing the vice-Principal of the college.

Principal informed the Governing Body that new committee will be constituted for appointment of Vice-Principal. The new regulation of appointment of Vice-Principal is going to be approved in the Executive Council shortly. Once it will be done, applications will be invited from the eligible candidates.

2. Item 17: (Superannuation age of Director of Physical Education /Associate Professor in Physical Education):

Dr. N. K. Kakkar, GB Member raised the query regarding the further progress in clarification of superannuation age of Director of Physical Education/Associate Professor in Physical Education.

Principal informed the Governing Body that the matter have been referred to the University regarding decision of Superannuation age of Director of Physical Education /Associate Professor in Physical Education. College has yet to receive any reply from the Joint Registrar (Colleges). Meanwhile incumbent is going to retire in July, 2017 after completing the superannuation age. College has asked his personal file from the University so that his case is processed for retirement benefits.

Item No. 7: (Appointment of Treasurer of the Governing Body):

The Governing Body appointed Dr. Vijay Kumar Khaira as Treasurer of the Governing Body.

Item No. 8: (Constitution of New Building Committee):

The Governing Body nominated the following GB members in the New Building Committee of the College alongwith the other college members.

1. Chairperson	Dr. Vijay Kumar Khaira
2. GB Member	Prof. P.D. Sahare
3. GB Member	Dr. A. K. Malik
4. GB Member	Dr. R. K. Sharma
5. Principal	Dr. S. P. Aggarwal
6. Vice - Principal	----
7. Bursar of the college	Mrs. Rachna Gupta
8. Convenor Purchase Committee	Dr. Sachin Tomar
9. Convenor, Development Fund Committee	Dr. Nagender Pal
10. Secretary Staff Council	Dr. Narinder Singh
11. Associate Professor of College	Dr. N. Samanta
12. Technical Consultant	Sh. R. L. Chopra
13. Architect	Sh. Neeraj Puri
14. Administrative Officer	Dr. Z. A. Abbasi & Mr. Rajesh Yadav (Offg.)

Item No. 9: (Constitution of P.F. Statutory Committee):

The Governing Body nominated the following Members in the P.F. Statutory Committee alongwith the other college members.

- | | | |
|---------------------------------|---|------------------------|
| 1. Treasurer, Governing Body | - | Dr. Vijay Kumar Khaira |
| 2. G. B. Member | - | Dr. N. K. Kakkar |
| 3. Teacher Representative on GB | - | Dr. Kanwal Jeet Singh |
| 4. Bursar of the College | - | Mrs. Rachna Gupta |
| 5. Principal of the college. | - | Dr. S. P. Aggarwal |

Item No. 10: (Nomination of GB members in the IQAC):

The Governing Body nominated the following members in the IQAC Cell alongwith the other college members.

1. Dr. Vijay Kumar Khaira
2. Prof. P. D. Sahary
3. Prof. C. S. R. Murthy

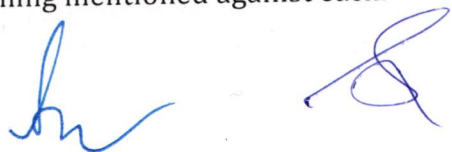
Now following members constitute the IQAC Cell.

1. Dr. S.P. Aggarwal, Chairperson, Principal, Ramanujan College
2. Prof. Reetesh Kumar Singh, Department of Commerce, University of Delhi
3. Prof. Shobha Bagai, Cluster Innovation Centre, University of Delhi
4. Dr. Vijay Kumar Khira, Treasurer, Governing Body, Ramanujan College
5. Prof. P. D. Sahare, Member, Governing Body member, Ramanujan College.
6. Prof. C.S. R. Murthy, Member, Governing Body member, Ramanujan College.
7. Mr. S.K. Gupta, Retired General Manager, Union Bank of India
8. Dr. K. Latha, Director, IQAC, Department of Commerce, Ramanujan College
9. Dr. Nirmalya Samanta, NAAC Steering Committee, Convenor, Ramanujan College
10. Dr. T.K. Mishra, Department of Commerce, Ramanujan College
11. Dr. Ashish Kumar Shukla, Department of Statistics, Ramanujan College
12. Dr. Sumit Nagpal, Department of Mathematics, Ramanujan College
13. Dr. Nikhil Kumar Rajput, Department of Computer Science, Ramanujan College
14. Dr. Vibhash Kumar Singh, Department of Commerce, Ramanujan College
15. Dr. K.R Kaushik, Vice President (Corporate Relations), Gujarat State Fertilizer & Chemicals Limited
16. Mr. Anuj Kushwaha(Alumni), Assistant Professor, Shyamlal College
17. Mr. Rajesh Yadav, Administrative Officer, (A/Cs) (Offg.), Ramanujan College
18. Mr. Dipin Anand, Student Union President, Ramanujan College

Item No. 11: (Appointment of Teachers on ad-hoc basis):

The Governing Body approved the appointments of Assistant Professors on ad-hoc basis for a period of not exceeding four months, with effect from the date of their joining mentioned against each.

Contd.....5/p



S. No	Name of teacher	Designation	Subject	Date of appointment /re-appointment	Category
1	Dr. Rajiv Nayan	Assistant Professor	Commerce	20.07.2016 to 16.11.2016 & re-appointed on 18.11.2016 to 17.03.2017	UR
2	Mrs. Archana Chauhan	Assistant Professor	Commerce	20.07.2016 to 16.11.2016 & re-appointed on 18.11.2016 to 17.03.2017	UR
3	Mr. Rakesh Kumar Singh	Assistant Professor	Commerce	20.07.2016 to 16.11.2016 & re-appointed on 18.11.2016 to 17.03.2017	UR
4	Mr. Pankaj Gupta	Assistant Professor	Commerce	20.07.2016 to 16.11.2016 & re-appointed on 18.11.2016 to 17.03.2017	UR
5	Dr. Vibhash Kumar	Assistant Professor	Commerce	20.07.2016 to 16.11.2016 & re-appointed on 18.11.2016 to 17.03.2017	UR
6	Mr. Prakhar Wadhwa	Assistant Professor	Commerce	20.07.2016 to 16.11.2016 & re-appointed on 18.11.2016 to 17.03.2017	UR
7	Ms. Ramya Jain	Assistant Professor	Commerce	20.07.2016 to 16.11.2016 & re-appointed on 18.11.2016 to 17.03.2017	UR
8	Ms. Charu Jain	Assistant Professor	Commerce	20.07.2016 to 16.11.2016 & re-appointed on 18.11.2016 to 17.03.2017	UR
9	Ms. Aanchal Singh	Assistant Professor	Commerce	08.08.2016 to 05.12.2016 & re-appointed on 13.12.2016 to 05.04.017	UR
10	Ms. Sonia	Assistant Professor	Commerce	08.08.2016 to 05.12.2016 & re-appointed on 07.12.2016 to 05.04.017	UR
11	Ms. Anshika Aggarwal	Assistant Professor	Commerce	09.08.2016 to 06.12.2016 & re-appointed on 08.12.2016 to 06.04.017	UR
12	Mr. Himashu Shekhar Sahu	Assistant Professor	Commerce	20.07.2016 to 16.11.2016 & re-appointed on 18.11.2016 to 17.03.2017	OBC
13	Ms. Parul Yadav	Assistant Professor	Commerce	20.07.2016 to 16.11.2016 & re-appointed on 18.11.2016 to 17.03.2017	OBC
14	Ms. Parul Saini	Assistant Professor	Commerce	20.07.2016 to 16.11.2016 & re-appointed on 18.11.2016 to 17.03.2017	OBC
15	Ms. Ruchika Anand	Assistant Professor	Commerce	20.07.2016 to 16.11.2016 & re-appointed on 18.11.2016 to 17.03.2017	SC

16	Mr. Nikhil Kumar Rajput	Assistant Professor	Computer Science	20.07.2016 to 16.11.2016 & re-appointed on 18.11.2016 to 17.03.2017	UR
17	Ms. Sheetal	Assistant Professor	Computer Science	20.07.2016 to 16.11.2016 & re-appointed on 18.11.2016 to 17.03.2017	OBC
18	Ms. Isha Gupta	Assistant Professor	Economics	20.07.2016 to 16.11.2016 & re-appointed on 18.11.2016 to 17.03.2017	UR
19	Ms. Isha Gangwani	Assistant Professor	Economics	20.07.2016 to 16.11.2016 & re-appointed on 18.11.2016 to 17.03.2017	UR
20	Ms. Shruti Jain	Assistant Professor	English	20.07.2016 to 16.11.2016 & re-appointed on 18.11.2016 to 17.03.2017	UR
21	Ms. Mousumi Mandal	Assistant Professor	English	20.07.2016 to 16.11.2016 & re-appointed on 18.11.2016 to 17.03.2017	SC
22	Ms. Neetika	Assistant Professor	English	20.07.2016 to 16.11.2016 & re-appointed on 18.11.2016 to 17.03.2017	ST
23	Mr. Rahul Singh	Assistant Professor	Mathematics	20.07.2016 to 16.11.2016 & re-appointed on 18.11.2016 to 17.03.2017	UR
24	Ms. Shobha Yadav	Assistant Professor	Mathematics	20.07.2016 to 01.11.2016	OBC
25	Ms. Gargi Sengupta	Assistant Professor	Pol. Science	20.07.2016 to 16.11.2016 & re-appointed on 18.11.2016 to 17.03.2017	UR
26	Dr. Aparajita Mazumdar	Assistant Professor	Pol. Science	20.07.2016 to 16.11.2016 & re-appointed on 18.11.2016 to 17.03.2017	UR
27	Mr. Hari Krishan Sharma	Assistant Professor	Pol. Science	20.07.2016 to 16.11.2016 & re-appointed on 18.11.2016 to 17.03.2017	UR
28	Mr. Subodh Kumar Sajjan	Assistant Professor	Pol. Science	20.07.2016 to 16.11.2016 & re-appointed on 18.11.2016 to 17.03.2017	UR
29	Dr. Shikha Sharma	Assistant Professor	Physical Education	20.07.2016 to 21.07.2016	UR
30	Mr. Brijesh Kumar	Assistant Professor	Statistics	20.07.2016 to 16.11.2016 & re-appointed on 18.11.2016 to 17.03.2017	UR
31	Ms. Neha Yadav	Assistant Professor	Environmental Science	20.07.2016 to 16.11.2016 & re-appointed on 18.11.2016 to 17.03.2017	OBC
32	Dr. Suman Bhanoo	Assistant Professor	Environmental Science	20.07.2016 to 21.07.2016	ST

33	Ms. Tenzin Thakur	Assistant Professor	Environmental Science	08.08.2016 to 05.12.2016 & re-appointed on 07.12.2016 to 05.04.2017	ST
34	Ms. Medha Saxena	Assistant Professor	History	20.07.2016 to 16.11.2016 & re-appointed on 29.11.2016 to 17.03.2017	UR
35	Mr. Ashwani Kumar	Assistant Professor	Psychology	20.07.2016 to 16.11.2016 & re-appointed on 18.11.2016 to 17.03.2017	OBC
36	Ms. Mahima Singh	Assistant Professor	English	20.07.2016 to 16.11.2016 & re-appointed on 18.11.2016 to 17.03.2017	SC
37	Mr. Shailendra Pathak	Assistant Professor	Pol. Science	20.07.2016 to 16.11.2016 & re-appointed on 18.11.2016 to 17.03.2017	PH (OH)
38	Mr. Arnav Kumar	Assistant Professor	Management	08.08.2016 to 05.12.2016 & re-appointed on 07.12.2016 to 05.04.2017	UR
39	Ms. Anumita Shukla	Assistant Professor	Philosophy	22.08.2016 to 19.12.2016 & re-appointed on 21.12.2016 to 19.04.2017	UR

Item No. 12: (Confirmation of services of Teaching Staff):

The Governing Body approved the confirmation of following teaching staff with effect from the date of their joining in their respective posts on completion of one year of probation period satisfactorily.

S. No.	Name	Designation	Department	Date of Joining	Category
1	Mr. Sahil Pathak	Assistant Professor	Computer Science	13.11.2015	OBC
2	Ms. Bhavya Ahuja	Assistant Professor	Computer Science	13.11.2015	UR
3	Mr. Kamlesh Kumar Raghuvashi	Assistant Professor	Computer Science	19.11.2015	UR

Item No. 13: (Extension of Study Leave to Teaching Staff) :

The Governing Body approved on the recommendation of the Advisory Committee (for sanctioning of study leave) in granting extension of study leave to the following teacher:-

- Shri V. Gunasekaran, Assistant Professor in the Department of Pol. Science, in granting extension of study leave for a period of one more year w.e.f. 15.11.2016 to complete his Ph.D. from Jamia Millia Islamia University. Earlier he has been granted study leave for a period of two year w.e.f. 15.11.2014.

Contd.....8/p

Item No. 14: (Grant of Child Care Leave to Teaching Staff):

The Governing Body approved the action taken by Principal in granting the Child Care Leave to Mrs. Ravneet Kaur, Assistant Professor in the Department of English from 02.01.2017 to 27.04.2017.

Item No. 15: (Relieving of Teaching Staff):

The Governing Body approved the action taken by the Principal of the college to relieve Dr. B. S. Gautam, Associate Professor in the Department of Pol. Science on deputation for a period of one year w.e.f. 26.11.2016 (A/N) to join as Chair Professor in Dr. Ambedkar Chair in Central University of Himachal Pradesh.

Item No. 16: (Appointments of Non-teaching staff on contractual basis):

The Governing body approved the appointments of the following non-teaching staff on contractual basis for a period of six months with effect from the date of their joining mentioned against each:

S. No.	Name	Designation.	Date of Joining.
1.	Mr. Narender Kumar	System Network Administrator	02.01.2017
2.	Mr. Akhilesh Nautiyal	Junior Assistant	02.01.2017
3	Ms. Vinita Thakur	Junior Assistant	02.01.2017
4	Mr. Anil Yadav	Junior Assistant	02.01.2017
5	Mr. Akash Sagar	Junior Assistant	02.01.2017
6	Mr. Ravindra Bisht	Junior Assistant	02.01.2017
7	Mr. Mohit Verma	Junior Assistant	02.01.2017
8	Mr. Dinesh Kumar	Junior Assistant	02.01.2017
9	Mr. Agnesh Surya	Junior Assistant	02.01.2017
10	Mr. Krishan Kumar	Technical Assistant	02.01.2017
11	Mr. Jatan Singh	Junior Assistant	02.01.2017
12	Mr. Gopal	Multi-Tasking Staff	02.01.2017
13	Mr. Seshank	Multi-Tasking Staff	02.01.2017
14	Mr. Ashok Maurya	Multi-Tasking Staff	02.01.2017
15	Mr. Sant Ram	Multi-Tasking Staff	02.01.2017
16	Mr. Sujeet Kumar	Multi-Tasking Staff	02.01.2017
17	Mr. Sanjeev Kumar	Multi-Tasking Staff (Lib.)	02.01.2017
18	Mr. Manish	Multi-Tasking Staff(Lab)	02.01.2017
19	Mr. Sachin Kumar	Multi-Tasking Staff(Lab)	02.01.2017
20	Mr. Anil Kumar	Multi-Tasking Staff(Lab)	02.01.2017
21	Mr. Vikas Kumar	Multi-Tasking Staff(Lab)	02.01.2017
22	Mr. Samarth Gupta	Data Entry Operator (Part-time)	02.01.2017

Contd....9/p

Item No. 17: (Recruitment process of Non-Teaching Staff):

The Governing Body in principle approved the matter of recruitment of Non-teaching Staff and authorized to Principal to take necessary action in this regard.

Item No. 18: (Approval of Revised Budget Estimate for 2016-2017 and Budget Estimate for 2017-2018):

The Governing Body approved the Revised Budget Estimate for the year 2016-2017 and Budget Estimate for the year 2017-2018.

Item No. 19: (Reporting of decisions taken in the OBC Infrastructure Expansion/New Building Committee meetings):

The Governing Body placed on its record and approved the decisions taken in the OBC Infrastructure Expansion/New Building Committee and also approved the relevant minutes of OBC Infrastructure Expansion/New Building Committee meetings dated 18.07.2016, 05.09.2016 & 14.09.2016.

Item No. 20: (Construction of Porta Cabins for use as Administrative Block and Library):

The Governing Body approved the construction of porta cabins for use as Administrative Block and Library and authorize New Building Committee to look after the work of these porta cabins.

Item No. 21: (Introduction of Ramanujan College Achievement Awards):

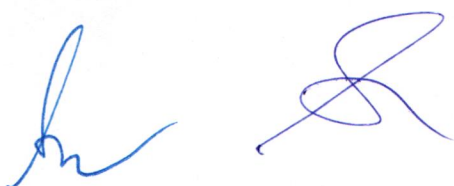
The Governing Body approved the Ramanujan College Achievement Awards from the coming session i.e. 2017-2018 on the recommendation of the Internal Quality Assurance Cell. These awards are being instituted for the promotion of outstanding and exceptional contributions in research, innovative teaching, institutional representation, academic initiative and administrative inventiveness and reforms. The awards will be in the nature of a financial incentive along with certification and citation.

Item No. 22: (Vocational Education Leadership Training Programme):

The Governing Body placed on its record and appreciated that the college was selected from all over India in the "Vocational Education Leadership Training Programme (VELT)" to be held on 26.02.2017 to 04.03.2017 at Australia.

Item No. 23: (Reporting of Set-up of IGNOU and NCWEB Study Centre):

The Governing Body placed on its record the reporting of set-up of IGNOU and NCWEB Study Centre in the college.



Contd....10/p

Item No. 24: (CAG Audit Report for the financial year 2015-2016):

The Governing Body placed on its record the CAG Audit Report for the financial year 2015- 2016 and reply of the college.

Item No. 25: (Progress of construction work of Academic & Service Block of the new college building):

Principal explained to the Governing Body regarding progress of construction work of Academic & Service Block of the new college building. The construction work is going on satisfactorily. Principal also informed the Governing Body members that college has issued the instruction to M/s RITES Ltd. for speedy construction of work so that building should be ready before the start of the new Academic Session.

Item No. 26: (Reporting of two days National Workshop):

The Governing Body placed on its record the reporting of two days National conference organized by the Department of Philosophy, Ramanujan College jointly with Department of Philosophy, University of Delhi and The Council for Research in Values and Philosophy, Washington D.C and appreciated the seminar committee members for successful organization of the workshop.

Item No. 27: (Brief Report of the college activities during the academic year 2016-2017):

The Governing Body placed on its record the college activities during the academic year 2016 - 2017. Governing Body appreciated the efforts of the College in organizing various activities and achieving targets and bringing laurels in the College.

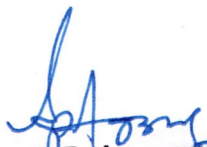
Item No. 28: (Any other Matter):

- The Governing Body placed on its record the action taken by the Chairman to issue the NOC to Dr. Nirmalaya Samanta, Associate Professor in English for working as a Consultant in the Pay Review Committee constituted by the University Grants Commission. The Governing Body also appreciated the work undertaken by Dr. Nirmalaya Samanta in the Pay Review Committee.
- The Governing Body in principle approved the matter regarding insurance of College students and authorized the Principal to constitute a Committee in this regard for inviting the proposal from the different insurance companies and look after the work.

The meeting ended with a vote of thanks to the Chair.



(Shri Shashank)
Chairman,
Governing Body



(Dr. S. P. Aggarwal)
Member-Secretary
Governing Body