RAMANUJAN COLLEGE

Accredited Grade 'A++ (3.71)' by NAAC (University of Delhi) C.R. Park Main Road, Block H, Kalkaji, New Delhi-110 019 ISO 9001:2008 Certified Organisation



रामानुजन महाविद्यालय नैक द्वारा मान्यता प्राप्त ग्रेड ए++ (३.७१) (दिल्ली विश्वविद्यालय) सी आर पार्क, मुख्य सड़क, ब्लॉक एच, कालकाजी, नई दिल्ली– ११००१६ आई एस ओ ६००१:२००८ प्रमाणित संगठन

# <u>NOTICE</u> <u>PLACEMENT & CAREER DEVELOPMENT CELL</u> <u>Digituala</u> <u>Internship Notice</u>

Date- 12<sup>th</sup> June 2023

#### Notice No: 230640

About the Company

Digituala is an initiative that aims to revolutionize the educational system by merging the educational and industrial sectors. It functions as an online educational platform, dedicated to assisting institutions and schools in their growth and expansion. With a team of committed employees, Digituala strives to enhance the code of conduct within educational entities and encourages students to pursue their passions and goals instead of settling for jobs that do not align with their true potential. Digituala's primary focus is on planning, preparing, and progressing to meet the diverse educational needs of its clients, tailoring its services according to their specific demands and requirements.

Website: http://www.digituala.com/

Profile: Quality Analyst Intern

Eligibility: All Courses | All years

Stipend: INR 6K per month

Job Location: Work from Home

#### Roles and responsibilities:

- Reviewing Content: Analyzing written or multimedia content to ensure it meets quality standards, including grammar, accuracy, clarity, and adherence to guidelines.
- Quality Assurance: Conducting thorough content audits to identify errors, inconsistencies, and areas for improvement in terms of style, tone, formatting, and overall quality.
- Editing and Proofreading: Correcting grammatical, spelling, punctuation, and formatting errors in content, while maintaining consistency and adherence to the organization's style guide.

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(दिल्ली विश्वविद्यालय) सी आर पार्क, मुख्य सड़क, ब्लॉक एच, कालकाजी, नई दिल्ली– ११००१६ आई एस ओ ६००९:२००८ प्रमाणित संगठन

### Skills and Competencies required:

- Strong Writing and Editing Skills: Proficiency in written communication, including grammar, spelling, punctuation, and style. Ability to edit and proofread content effectively.
- Attention to Detail: Meticulousness and a keen eye for detail to identify errors, inconsistencies, and areas of improvement in content.
- Content Evaluation: Ability to evaluate and assess content quality based on factors such as readability, engagement, and adherence to guidelines.

## Note:

- Selection process
  - 1. Training
  - 2. Subject Test
- If the intern successfully completes their internship and demonstrates a high quality of work, they will be offered a full-time opportunity with a monthly salary ranging from INR 12,000 to 15,000.

Apply at: <u>https://bit.ly/3J7P8fO</u>

Also Apply at: <a href="https://forms.gle/HFdgUj6te52jRRBo7">https://forms.gle/HFdgUj6te52jRRBo7</a>

Last Date to Register: 14th June 2023

**Note**: If you are applying for this Placement/Internship Drive, then it is compulsory for you to attend the interview session, if not then you will be **BLACKLISTED**, and won't be able to appear for any further Placement Drives. We at Placement and Career Development Cell work hard to invite companies at the campus to recruit students, but with this behaviour, companies deny to connect with us in further drives.

If your issue is genuine, mail us at <u>placement@ramanujan.du.ac.in</u> explaining why you didn't attend the session.

If your reason would be genuine your name will be withdrawn from the BLACKLIST.