RAMANUJAN COLLEGE
Accredited Grade 'A++ (3.71)' by NAAC
(University of Delhi)
C.R. Park Main Road, Block H,
Kalkaji, New Delhi-110 019
ISO 9001:2008 Certified Organisation

रामानुजन महाविद्यालय
नैक द्वारा मान्यता प्राप्त ग्रेड ए++ (३.७१)
(दिल्ली विश्वविद्यालय)
सी आर पार्क, मुख्य सड़क, ब्लॉक एच,
कालकाजी, नई दिल्ली– ११००१६
आई एस ओ ६००९:२००८ प्रमाणित संगठन

NOTICE
PLACEMENT & CAREER DEVELOPMENT CELL
EZ
Placement Notice

Date- 09ᵗʰ November 2023

Notice No: 231118

About the Company

EZ provides a suite of Business Support Services that has disrupted the traditional agency model through innovation and use of advanced technology to modernize the age-old workflows and processes. EZ has innovated a delivery process that cuts the turn-around time for consistently high-quality output by half, as compared to other players in the market. With round the clock availability of support throughout the year, we're faster than the fastest as all client requests are addressed within minutes, along with an added promise of impeccable information security and data protection. On top of that, our expansive network of thousands of subject matter experts spread across the globe provides local context that results in consistently high-quality output in alignment with our clients' requirements, leading to a 99% positive feedback from large, medium, and small-sized enterprises alike.

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Website: https://www.ez.works/

Profile: Junior Presentation Designer

Eligibility: All courses | 2024 Batch & Pass-outs

CTC: 3.24 LPA post training (1 month) & probation (2 month)

Job Location: EZ Lab Private Limited, Sector 62, Gurugram, Haryana

Roles and responsibilities:

- Edit/Create PowerPoint Presentation that are creative and visually appealing, with extensive graphing, charting in Excel, and general desktop publishing.
- Design templates in MS PowerPoint.
- Stay on top of the latest developments in technologies that are required for execution of client's jobs.

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- Apply creative layout solutions to presentation slides
- Alignment Check: Ensuring that the icons, images, and text are aligned perfectly in the slide layout.
- Consistency Check: Ensuring uniformity and avoiding any conflict between backgrounds, colors, fonts, shapes and the overall theme.
- Adherence to Company Check: Following the brand guidelines and maintaining the brands own PowerPoint theme or template.
- Design Elements Revamp: Adapting and improving graphic elements like background and typography to match latest trends on all PowerPoint slides.
- Template Creation: Updating the existing template or creating a brand-new template that can be used to design all future PowerPoint presentations.

Skills and Competencies required:

- Excellent in PowerPoint.
- Knowledge of Adobe Illustrator, In-design, Photoshop and other Design Tools.

Note: Salary during Training of 1 month: 5,000 & Probation of 2 month: 15,000 per month. Post that CTC of 3.24 LPA will be granted to candidates.

Selection Procedure: Aptitude Test & PowerPoint Test.

Work Schedule: Immediate Joining & Night shift (rotational change as per company requirements)

Apply at: https://forms.gle/mhLsnRfnqGifvRCi8

Last Date to Register: 16th November 2023

In case of any queries, please contact **Prince Gupta** (Placement Co-Ordinator).

Note: If you are applying for this Placement/Internship Drive, then it is compulsory for you to attend the interview session, if not then you will be **BLACKLISTED**, and won't be able to appear for any further Placement Drives. We at Placement and Career Development Cell work hard to invite companies at the campus to recruit students, but with this behaviour, companies deny to connect with us in further drives.

If your issue is genuine, mail us at **placement@ramanujan.du.ac.in** explaining why you didn't attend the session.

If your reason would be genuine your name will be withdrawn from the BLACKLIST.